

FEDERAL SUPPLY SERVICE - AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST

ALEX

ALEX-ALTERNATIVE EXPERTS, LLC

839 W MAIN STREET, SUITE B
MARSHALL, VA 20115
(P) 703-502-9700 / (F) 703-502-9705
WWW.ALEXINC.COM

Multiple Award Schedule

Contract Number: 47QRAA18D003Y

Category A: Office Management
Category B: Facilities
Category C: Furniture and Furnishings
Category F: Information Technology
Category G: Miscellaneous
Category H: Professional Services

Contract Period: January 26, 2018, through January 25, 2028
Effective as of Modification # PS-A853, effective January 23, 2023

CORPORATE INFORMATION

Point of Contact:

Sarah Holman – Contracts Manager
(p) 703-547-1665 / (f) 703-502-9335
sholman@alexinc.com

Business Size: Small Business

Certification: Woman Owned Small Business

Orders: gsaorders@alexinc.com



On-line access to contract ordering information, terms, and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage! a menu-driven database system. The INTERNET address for GSA Advantage! is: GSAAdvantage.gov.

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov

CUSTOMER INFORMATION

| | | | | | | | | | | | | | | | | | | | | |
|--------------------------|--|--|-------------------------|----------------------|--------|--------------------------|--------------------|--|----------|---|----------|-------------------------------------|--------------------------|-----------------------------------|--------------------|--|--------------------|---|--------------|-----------------------|
| 1.a | Awarded SINs | <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 2px;">541330ENG 541330ENGR</td> <td style="padding: 2px;">Engineering Services</td> </tr> <tr> <td style="padding: 2px;">54151S</td> <td style="padding: 2px;">IT Professional Services</td> </tr> <tr> <td style="padding: 2px;">541611 541611RC</td> <td style="padding: 2px;">Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services</td> </tr> <tr> <td style="padding: 2px;">541614CF</td> <td style="padding: 2px;">Comprehensive Furniture Management Services</td> </tr> <tr> <td style="padding: 2px;">541614OR</td> <td style="padding: 2px;">Office Relocation & Reconfiguration</td> </tr> <tr> <td style="padding: 2px;">541614SVC 541614SVCRC</td> <td style="padding: 2px;">Supply and Value Chain Management</td> </tr> <tr> <td style="padding: 2px;">541614 541614RC</td> <td style="padding: 2px;">Deployment, Distribution and Transportation Logistics Services</td> </tr> <tr> <td style="padding: 2px;">541715 541715RC</td> <td style="padding: 2px;">Engineering Research and Development and Strategic Planning</td> </tr> <tr> <td style="padding: 2px;">OLM OLMRC</td> <td style="padding: 2px;">Order-Level Materials</td> </tr> </table> | 541330ENG 541330ENGR | Engineering Services | 54151S | IT Professional Services | 541611 541611RC | Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services | 541614CF | Comprehensive Furniture Management Services | 541614OR | Office Relocation & Reconfiguration | 541614SVC 541614SVCRC | Supply and Value Chain Management | 541614 541614RC | Deployment, Distribution and Transportation Logistics Services | 541715 541715RC | Engineering Research and Development and Strategic Planning | OLM OLMRC | Order-Level Materials |
| 541330ENG 541330ENGR | Engineering Services | | | | | | | | | | | | | | | | | | | |
| 54151S | IT Professional Services | | | | | | | | | | | | | | | | | | | |
| 541611 541611RC | Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services | | | | | | | | | | | | | | | | | | | |
| 541614CF | Comprehensive Furniture Management Services | | | | | | | | | | | | | | | | | | | |
| 541614OR | Office Relocation & Reconfiguration | | | | | | | | | | | | | | | | | | | |
| 541614SVC 541614SVCRC | Supply and Value Chain Management | | | | | | | | | | | | | | | | | | | |
| 541614 541614RC | Deployment, Distribution and Transportation Logistics Services | | | | | | | | | | | | | | | | | | | |
| 541715 541715RC | Engineering Research and Development and Strategic Planning | | | | | | | | | | | | | | | | | | | |
| OLM OLMRC | Order-Level Materials | | | | | | | | | | | | | | | | | | | |
| 1.b | Identification of the lowest priced model number and price for each SIN | Please reference "Labor Categories and Pricing" on pages 4-5 | | | | | | | | | | | | | | | | | | |
| 1.c | Labor Category Descriptions | Please reference "Labor Category Descriptions" section | | | | | | | | | | | | | | | | | | |
| 2 | Maximum Order | \$1,000,000.00 | | | | | | | | | | | | | | | | | | |
| 3 | Minimum Order | \$100.00 | | | | | | | | | | | | | | | | | | |
| 4 | Geographic Coverage | 48 States, DC | | | | | | | | | | | | | | | | | | |
| 5 | Point(s) of Production | Marshall, VA 20115 | | | | | | | | | | | | | | | | | | |
| 6 | Discounts | Government net prices (discounts already deducted). Refer to attached Pricelist | | | | | | | | | | | | | | | | | | |
| 7 | Quantity Discounts | May be negotiated at the Task Order level | | | | | | | | | | | | | | | | | | |
| 8 | Prompt Payment Terms | 0%, Net 30 Days Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions. | | | | | | | | | | | | | | | | | | |
| 9 | Foreign Items | N/A | | | | | | | | | | | | | | | | | | |
| 10.a | Time of Delivery | Contact Contractor | | | | | | | | | | | | | | | | | | |
| 10.b | Expedited Delivery | Contact Contractor | | | | | | | | | | | | | | | | | | |
| 10.c | Overnight and 2-day delivery | Contact Contractor | | | | | | | | | | | | | | | | | | |
| 10.d | Urgent Requirements | Contact Contractor | | | | | | | | | | | | | | | | | | |
| 11 | FOB Terms | Destination | | | | | | | | | | | | | | | | | | |
| 12.a | Ordering Address | ALEX-Alternative Experts, LLC 8390 W Main Street, Suite B Marshall, VA 20115 gsaorders@alexinc.com | | | | | | | | | | | | | | | | | | |
| 12.b | Ordering Procedures | For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3. | | | | | | | | | | | | | | | | | | |
| 13 | Payment Address | ALEX-Alternative Experts, LLC | | | | | | | | | | | | | | | | | | |

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|-------------|--|--|
| | | P.O. Box 434 Marshall, VA 20116 |
| 14 | Warranty Provisions | Standard Commercial Warranty |
| 15 | Export packing charges | N/A |
| 16 | Terms and conditions of rental, maintenance, and repair | N/A |
| 17 | Terms and conditions of installation | N/A |
| 18.a | Terms and conditions of repair parts | N/A |
| 18.b | Terms and conditions for any other services | N/A |
| 19 | List of service and distribution points | N/A |
| 20 | List of participating dealers | N/A |
| 21 | Preventive maintenance | N/A |
| 22.a | Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants). | N/A |
| 22.b | Section 508 | N/A |
| 23 | Unique Entity Identifier (UEI) Number | P59VUPXG1U99 |
| 24 | SAM Registration | ALEX-Alternative Experts, LLC maintains an active and current registration in www.SAM.gov . |

LABOR CATEGORIES AND PRICING (INCLUDING IFF)

| SIN | Labor Category | Year 5 1/26/22 - 1/25/23 |
|---|---|-----------------------------|
| 541330ENG 541715 541611 541614SVC 541614 | Administrative Assistant 2** | \$67.97 |
| 54151S | Application Administrator I | \$105.60 |
| 54151S | Application Administrator II | \$129.38 |
| 541614CF | Computer Aided Facilities Management Technician** | \$53.93 |
| 54151S | Configuration Manager II | \$89.59 |
| 54151S | Configuration Manager IV | \$143.69 |
| 541614CF | Crew Lead | \$71.19 |
| 54151S | Data Analyst I | \$86.74 |
| 54151S | Data Analyst II | \$95.75 |
| 54151S | Data Analyst III | \$107.90 |
| 54151S | Data Engineer I | \$89.71 |
| 54151S | Data Engineer II | \$120.60 |
| 54151S | Data Scientist I | \$66.50 |
| 54151S | Data Scientist III | \$149.65 |
| 54151S | Data Science SME | \$178.71 |
| 541330ENG 541715 541611 | Database Administrator | \$103.86 |
| 54151S | Database Architect/Developer | \$115.29 |
| 54151S | Database Engineer II | \$102.02 |
| 54151S | DevOps Engineer I | \$134.57 |
| 54151S | DevOps Engineer II | \$165.13 |
| 54151S | Documentation Specialist III | \$94.25 |
| 54151S | Electronic Records Specialist II | \$69.23 |
| 541330ENG 541715 | Engineer - Level 1 | \$69.51 |
| 541330ENG 541715 | Engineer - Level 2 | \$102.25 |
| 541330ENG 541715 | Engineering Management Analyst | \$123.85 |
| 541611 | Financial Services Manager | \$74.49 |
| 54151S | Full Stack Python Developer I | \$102.25 |
| 54151S | Full Stack Python Developer II | \$111.43 |
| 541614SVC | General Clerk III** | \$41.23 |
| 54151S | Help Desk Support Specialist I | \$63.50 |
| 54151S | Information Security Engineer | \$130.84 |
| 541614OR | Information Systems Technician** | \$76.00 |
| 541614OR | Installation Technician** | \$59.78 |
| 541614CF | Interior Designer – Jr. | \$45.48 |
| 54151S | IT Analyst I | \$85.50 |
| 54151S | IT Analyst III | \$107.69 |
| 54151S | IT Program Manager II | \$204.05 |
| 54151S | IT Project Manager | \$124.27 |
| 54151S | IT SME II | \$131.83 |
| 54151S | IT Technician I | \$52.90 |
| 54151S | IT Technician III | \$94.12 |
| 54151S | IT Training Specialist I | \$62.37 |
| 54151S | Jr. Programmer | \$111.41 |

| LABOR CATEGORIES AND PRICING (INCLUDING IFF) | | |
|---|--|-------------------------------------|
| SIN | Labor Category | Year 5 1/26/22 - 1/25/23 |
| 54151S | Knowledge Management Specialist I | \$80.03 |
| 541614SVC 541614 | Logistics Management Specialist** | \$68.65 |
| 541614SVC 541614 | Logistics Specialist** | \$54.74 |
| 54151S | Migration Architect | \$258.44 |
| 54151S | Migration SME II | \$197.75 |
| 54151S | Migration SME III | \$236.21 |
| 541614SVC | Move Services Supervisor | \$70.25 |
| 541614SVC | Mover/Laborer** | \$40.34 |
| 54151S | Network Engineer II | \$104.81 |
| 541614CF 541614OR | Principal | \$149.61 |
| 541330ENG 541715 541611 | Program Analyst Level 1 | \$71.02 |
| 541330ENG 541715 541611 | Program Analyst Level 2 | \$85.05 |
| 541330ENG 541715 541611 | Program Analyst Level 3 | \$118.85 |
| 541330ENG 541715 541611 | Program Analyst Level 4 | \$131.48 |
| 541614CF 541614OR | Program Manager | \$111.27 |
| 54151S | Programmer | \$144.49 |
| 541330ENG 541715 541611 | Project Controller | \$82.31 |
| 541330ENG 541715 541611 541614SVC 541614 | Project Manager | \$119.50 |
| 541614SVC | Property Management Specialist** | \$63.09 |
| 541614CF 541614OR | Purchasing Specialist | \$60.78 |
| 541330ENG 541715 541611 541614SVC 541614 | Quality Manager | \$160.36 |
| 541330ENG 541715 541611 541614SVC 541614 | Research Analyst 1 | \$85.86 |
| 541330ENG 541715 | Scientist - Level 1 | \$61.98 |
| 541330ENG 541715 | Scientist - Level 2 | \$98.88 |
| 541330ENG 541715 | Scientist - Level 3 | \$144.56 |
| 541611 541614SVC 541614 | Senior Budget Analyst | \$97.37 |
| 541614SVC | Senior Mover/Laborer** | \$45.57 |
| 54151S | Software Engineer I | \$89.33 |
| 54151S | Software Engineer II | \$107.62 |
| 54151S | Software Engineer III | \$130.29 |
| 541614CF 541614OR | Space Planner | \$52.84 |
| 541614CF 541614OR | Sr. CADD and Architectural Design Specialist | \$79.77 |
| 541330ENG 541715 541611 | Subject Matter Expert - Level 3 | \$166.93 |
| 541330ENG 541715 541611 | Subject Matter Expert - Principal | \$147.92 |
| 541330ENG 541715 541611 | Subject Matter Expert - Senior | \$113.31 |
| 54151S | Systems Administrator I | \$84.07 |
| 541614OR | Telecommunications Technician | \$55.04 |
| 541614SVC | Truck Driver** | \$53.49 |
| 541614SVC | Warehouse Manager | \$87.61 |
| 541614SVC | Warehouse Specialist** | \$45.75 |
| 54151S | Web Developer | \$75.42 |

The Service Contract Labor Standards (SCLS) is applicable to this contract and it includes SCLS applicable labor categories. The prices for the indicated (*) SCLS labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCLS matrix. The prices awarded are in line with the geographic scope of the contract (i.e. nationwide).

| SERVICE CONTRACT LABOR STANDARDS MATRIX | | |
|---|--|----------------------|
| SCLS Eligible Labor Category | SCLS Equivalent Code Title | Wage Determination # |
| Administrative Assistant 2 | 01020 - Administrative Assistant | 2015-4281 |
| Computer Aided Facilities Management Technician | 30061 - Drafter/CAD Operator I | 2015-4281 |
| General Clerk III | 01113 - General Clerk III | 2015-4281 |
| Information Systems Technician | 14160 - Personal Computer Support Technician | 2015-4281 |
| Installation Technician | 30081 - Engineering Technician I | 2015-4281 |
| Logistics Management Specialist | 21040 - Material Expediter | 2015-4281 |
| Logistics Specialist | 21040 - Material Expediter | 2015-4281 |
| Move Services Supervisor | 23470 - Laborer | 2015-4281 |
| Mover/Laborer | 23470 - Laborer | 2015-4281 |
| Property Management Specialist | 21030 - Material Coordinator | 2015-4281 |
| Senior Mover/Laborer | 23470 - Laborer | 2015-4281 |
| Telecommunications Technician | 23931 - Telecommunications Mechanic I | 2015-4281 |
| Truck Driver | 31361 - Truckdriver Light | 2015-4281 |
| Warehouse Specialist | 21410 - Warehouse Specialist | 2015-4281 |

LABOR CATEGORY DESCRIPTIONS

Administrative Assistant 2

Functional Responsibility: Responsible for performing secretarial duties such as filing, taking phone calls, scheduling appointments, making travel arrangements, in addition to providing administrative support to executive staff with office management responsibilities to include budgeting, personnel records and payroll. The Administrative Assistant may be required to work independently on projects requiring research and preparation of briefing charts and other presentation materials.

Minimum Education and Years of Experience: High School diploma or GED; 2 years of experience.

Application Administrator I

Functional Responsibility: Works with application developers to deploy new custom-built and COTS applications. Supports new and existing applications in the production environment. Contributes to documenting and adhering to technical policies and procedures. Participates in maintenance activities and procedures. Coordinates, monitors and provides status updates for day to day IT operational concerns to managers, customers and program stakeholders.

Minimum Education and Years of Experience: Minimum Education and Years of Experience: Bachelor's degree in Computer Science, Information Systems, Engineering, Business, Social Science, or other related analytical, scientific, or technical disciplines; 1 year of experience participating in related projects.

Application Administrator II

Functional Responsibility: Works with application developers to deploy new custom-built and COTS applications. Supports new and existing applications in the production environment. Contributes to documenting and adhering to technical policies and procedures. Participates in maintenance activities and procedures. Coordinates, monitors and provides status updates for day to day IT operational concerns to managers, customers and program stakeholders.

Minimum Education and Years of Experience: Minimum Education and Years of Experience: Bachelor's degree in Computer Science, Information Systems, Engineering, Business, Social Science, or other related analytical, scientific, or technical disciplines; 3 years of progressive experience participating in related projects.

Computer Aided Facilities Management Technician

Functional Responsibility: Responsible for maintaining the computer aided facilities management (CAFM) system to include current and future floor plans, space attributes, and data elements as well as the physical asset inventories for assigned facilities. Responsibilities may include performing data collection and data entry of information gathered from site surveys to include architectural floor plans and bar coding and scanning of assets as well as performing

Minimum Education and Years of Experience: Associate's degree or equivalent experience; 3 years of related professional experience.

Configuration Manager II

Functional Responsibility: Provides configuration management planning. Describes provisions for configuration identification, change control, configuration status accounting, and configuration audits. Regulates the change process so that only approved and validated changes are incorporated into product documents and related software.

Minimum Education and Years of Experience: Bachelor's degree in Computer Science, Information Systems, Engineering, Business, Social Science, or other related analytical, scientific, or technical disciplines; 3 years of progressive experience participating in related projects.

Configuration Manager IV

Functional Responsibility: Develops the Configuration Management plan. Reports progress based on change requests. Understands configuration management principles. Responsible for the execution of the CM process, which includes operating the defined and agreed process, ensuring it interfaces with all other relevant IT processes, reviewing the effectiveness and efficiency of the process, performing process audits and managing the process improvement cycle. Audits configuration management activities by validating results against the baseline. Reports findings to change manager for final review and recommendation of revisions as appropriate.

Minimum Education and Years of Experience: Bachelor's degree in Computer Science, Information Systems, Engineering, Business, Social Science, or other related analytical, scientific, or technical disciplines; 7 years of progressive experience participating in related projects.

Crew Lead

Functional Responsibility: Carries out the technical execution of project requirements, in addition to providing mentorship and training to subordinate personnel. May be responsible for collection of asset data, furniture installation, IT disconnect/reconnect, document control, or move management activities.

Minimum Education and Years of Experience: Associate's degree or equivalent experience; 3 years of related professional experience.

Data Analyst I

Functional Responsibility: Collects, reviews, and analyzes technical data sets. Acquires data from primary or secondary data sources. Identifies, analyzes, and interprets trends or patterns in data sets. Reviews raw data sets to identify target entities for follow on analysis. Locates and defines new data-related process improvement opportunities. Performs data mining using state-of-the-art methods. Participates in the testing and evaluation of new technologies. Assists in collection and analysis of program performance data. Interprets data and analyze results using statistical techniques to support data-based decision-making.

Minimum Education and Years of Experience: Bachelor's degree in Science, Technology, Engineering, Mathematics, or a related field; 2 years of related experience.

Data Analyst II

Functional Responsibility: Collects, reviews, and analyzes technical data sets. Acquires data from primary or secondary data sources. Identifies, analyzes, and interprets trends or patterns in data sets. Reviews raw data sets to identify target entities for follow on analysis. Locates and defines new data-related process improvement opportunities. Performs data mining using state-of-the-art methods. Participates in the testing and evaluation of new technologies. Assists in collection and analysis of

program performance data. Interprets data and analyzes results using statistical techniques to support data-based decision-making. Strong written and oral communications skills are used to compile, analyze, and synthesize large volumes of complex data and simplify it. Communicates analysis via writing and oral briefings. Utilizes MS Office and MS Excel's advanced features for analytics.

Minimum Education and Years of Experience: Bachelor's degree in science, Technology, Engineering, Mathematics, or a related field; 4 years of related experience.

Data Analyst III

Functional Responsibility: Collects, reviews, and analyzes technical data sets. Acquires data from primary or secondary data sources. Identifies, analyzes, and interprets trends or patterns in data sets. Reviews raw data sets to identify target entities for follow on analysis. Locates and defines new data-related process improvement opportunities. Performs data mining using state-of-the-art methods. Participates in the testing and evaluation of new technologies. Assists in collection and analysis of program performance data. Interprets data and analyzes results using statistical techniques to support data-based decision-making. Strong written and oral communications skills are used to compile, analyze, and synthesize large volumes of complex data and simplify it. Communicates analysis via writing and oral briefings. Utilizes MS Office and MS Excel's advanced features for analytics.

Minimum Education and Years of Experience: Bachelor's degree in Science, Technology, Engineering, Mathematics, or a related field; 8 years of related experience.

Data Engineer I

Functional Responsibility: Contributes to building data pipelines to support the data science team including ingesting data from various sources such as web pages, application programming interfaces (APIs), and databases at scheduled times. Supports the aggregation and transformation of ingested data to meet the requirements of downstream tasks. Contributes to database schema to store the clean data in an efficient and reliable fashion. Supports development of the API for internal teams to conveniently access the stored data. Monitors and reports on the health and performance of the data pipeline.

Minimum Education and Years of Experience: Bachelor's degree in science, Technology, Engineering, Mathematics, or a related field; 2 years of related experience.

Data Engineer II

Functional Responsibility: Contributes to building data pipelines to support the data science team including ingesting data from various sources such as web pages, application programming interfaces (APIs), and databases at scheduled times. Supports the aggregation and transformation of ingested data to meet the requirements of downstream tasks. Contributes to database schema to store the clean data in an efficient and reliable fashion. Supports development of the API for internal teams to conveniently access the stored data. Monitors and reports on the health and performance of the data pipeline.

Minimum Education and Years of Experience: Bachelor's degree in Science, Technology, Engineering, Mathematics, or a related field; 4 years of related experience.

Data Scientist I

Functional Responsibility: Participates in developing Artificial Intelligence (AI) Natural Language Processing (NLP) models using Machine Learning (ML) and Deep Learning technologies to provide targeted analytics solutions through techniques such as modeling, data visualization, data system development. Knowledgeable about Data Science languages and database architectures and structures.

Minimum Education and Years of Experience: Bachelor's degree Computer Science, Engineering, or a related technical field; 2 years of related experience.

Data Scientist III

Functional Responsibility: Leads the development of Artificial Intelligence (AI) Natural Language Processing (NLP) models using Machine Learning (ML) and Deep Learning technologies. to provide targeted analytics solutions through techniques such as modeling, data visualization, data system development. Knowledge and familiarity with numerous Data Science languages and

database architectures and structures.

Minimum Education and Years of Experience: Bachelor's degree in computer science, Engineering, or a related technical field; 8 years of related experience.

Data Science SME

Functional Responsibility: Leads a team building Artificial Intelligence (AI) Natural Language Processing (NLP) models using Machine Learning (ML) and Deep Learning (DL) technologies. Understands the situational application of different sources of data and types of metrics and applies expertise in AI/ML to solve specific problems. Data Science languages may include Python, R and Excel VBA. Experienced with database architectures and structures including SQL, NoSQL, and MS Access Databases.

Minimum Education and Years of Experience: Master's degree in Computer Science, Engineering, or a related technical field; 12 years of related experience.

Database Administrator

Functional Responsibility: Develops, implements, administers, and maintains policies and procedures for ensuring the security and integrity of database(s). May implement data models, database designs, data access and table maintenance codes. Resolves database performance and capacity issues, and replication and other distributed data issues. Familiar with a variety of the field's concepts, practices, and procedures. Relies on experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. Leads and directs the work of others. Strong computer skills and experience with the Microsoft Office Suite. A wide degree of creativity and latitude is expected. Reports to a manager.

Minimum Education and Years of Experience: Bachelor's degree; 5 years of experience.

Database Architect/Developer

Functional Responsibility: Designs and builds relational databases for data storage or processing. Develops strategies for warehouse implementation, data acquisition, and archive recovery. Cleans and maintains the database by removing and deleting old data. May evaluate new data sources for adherence to the organization's quality standards and ease of integration.

Minimum Education and Years of Experience: Bachelor's degree in Computer Science, Information Systems, Engineering, Business, Social Science, or other related analytical, scientific, or technical disciplines; 4 years of progressive experience in participating in related projects.

Database Engineer II

Functional Responsibility: Designs, models, documents, and guides the logical and conceptual relationship of data and database changes for complex applications. Analyzes needs and requirements of existing and proposed systems, and develops technical, structural, and organizational specifications. May create standards and/or perform modeling to monitor and enhance capacity and performance.

Minimum Education and Years of Experience: Bachelor's degree in Computer Science, Engineering, or a related technical field; 4 years of related experience.

DevOps Engineer I

Functional Responsibility: Provides development pipeline support and infrastructure management across a cutting-edge Artificial Intelligence Machine Learning/Deep Learning (AI ML/DL) tool set. Understands the Software Development lifecycle and understands various automation tools for developing digital Continuous Integration/ Continuous Delivery (CI/CD) pipelines. Responsible for achieving automation and orchestration of tools. Ensures the quality of the product and monitors security and health of the product.

Minimum Education and Years of Experience: Bachelor's degree in Engineering, Computer Science, or a related technical field; 2 years of related experience.

DevOps Engineer II

Functional Responsibility: Provides development pipeline support and infrastructure management across a cutting-edge Artificial Intelligence Machine Learning/Deep Learning (AI ML/DL) tool set. Understands the Software Development lifecycle and understands various automation tools for developing digital pipelines (Continuous Integration/ Continuous Delivery (CI/CD) pipelines). Responsible for achieving automation and orchestration of tools. Ensures the quality of the product and monitors security and health of the product.

Minimum Education and Years of Experience: Bachelor's degree in Engineering, Computer Science, or a related technical field; 4 years of related experience.

Documentation Specialist III

Functional Responsibility: Responsible for preparing and/or maintaining systems, programming, and operations documentation, procedures, and methods including user manuals and reference manuals related to IT. Maintains a current internal documentation library. Provides or coordinates special documentation services as required. Competent to work at high level of all phases of documentation. May act as project leader.

Minimum Education and Years of Experience: Associates degree; 5 years of progressive experience in participating in related projects.

Electronic Records Specialist II

Functional Responsibility: Performs day-to-day records management duties. Develops long range objectives, plans and records management feasibility studies for overall program and specialized components of the program. Identifies procedures and methodologies that improve the effectiveness and efficiency in the life cycle management (creations, retention, maintenance, processing, use, access, release, safeguarding, declassification, and final disposition) of records and documentation. Reviews and approves records disposition actions. Provide authoritative guidance on, and technical oversight over, compliance with records and information management laws. Lead projects to strengthen compliance with records and information management laws. Independently monitor, track, and assess compliance with records and information management program(s). relevant specialized experience in records and document management program implementation and supporting information technology. In depth knowledge of electronic documents and tracking tools, and Records Management (RM) support systems such as ARCIS and ERA. Researches, evaluates, interprets, and applies Federal RM laws, regulations, policies, and procedures accurately and effectively.

Minimum Education and Years of Experience: Bachelor's degree in management or business fields; 8 years of related experience.

Engineer – Level 1

Functional Responsibility: Serves as an engineering consultant and technical expert on mission-critical infrastructure, systems, and equipment. Applies professional knowledge of scientific and engineering concepts, principles, phenomena and relationships to assess specific requirements, delineate appropriately engineered designs, and develop preliminary and final design plans, engineering specifications, cost estimates and procurement packages in support of the operation, preventive maintenance and repair of mechanical, electrical, plumbing, utility and mission critical systems and equipment. Specifies functional requirements, designs and tests components, analyzes designs, and integrates components. Evaluates overall design effectiveness, cost, reliability, and safety. Designs, analyzes, configures, tests and troubleshoots systems, as well as providing project engineering/program management support, development and evaluation support and/or engineering/life cycle support of a complex nature in a narrow area of specification. Conducts surveys and investigations at project sites to secure necessary data prior to initiating design work. Experienced with frequent use and application of technical and engineering standards, principles, and theories. Works under general supervision, providing solutions to technical problems of moderate scope/complexity.

Minimum Education and Years of Experience: Bachelor's degree; 2 years of experience.

Engineer – Level 2

Functional Responsibility: Serves as an engineering consultant and technical expert on mission-critical infrastructure, systems, and equipment. Applies professional knowledge of scientific and engineering concepts, principles, phenomena and relationships to assess specific requirements, delineate appropriately engineered designs, and develop preliminary and final design plans, engineering specifications, cost estimates and procurement packages in support of the operation, preventive

maintenance and repair of mechanical, electrical, plumbing, utility and mission critical systems and equipment. Specifies functional requirements, designs and tests components, analyzes designs, and integrates components. Evaluates overall design effectiveness, cost, reliability, and safety. Designs, analyzes, configures, tests and troubleshoots systems, as well as providing project engineering/program management support, development and evaluation support and/or engineering/life cycle support of a complex nature in a narrow area of specification. Conducts surveys and investigations at project sites to secure necessary data prior to initiating design work. Considered an emerging authority, who applies extensive technical and engineering expertise. Develop technical solutions to complex problems. Exercises considerable latitude in determining objectives and approaches to assignment.

Minimum Education and Years of Experience: Bachelor's degree; 8 years of experience.

Engineering Management Analyst

Functional Responsibility: Performs a variety of project administration support services involving data review, reporting, project coordination, budget review, and other related duties in support of the Project/Program Manager. Provides support to the Project/Program Manager in planning, managing, and monitoring projects through its life cycle. Works on overall project planning through reporting on project schedules and deliverables. Briefs management on status of action items and metrics to track contract performance. Coordinates projects; develops system for data collection, reporting criteria and records; researches and compiles statistics and data for projects; may assist in writing narratives for reports. Monitors project timeline; tracks document submissions; creates, monitors, and maintains audit files. Identifies, communicates, and resolves risks. Identifies and resolves issues to eliminate or mitigate the occurrence of consequences that may impact the success of the project. For program compliance, designs and implements procedures to fulfill project objectives and criteria; may prepare memorandums; works with agencies to resolve concerns and issues. Prepares monthly variance reports with associated footnotes. Evaluates and monitors the performance and efficiency of programs to ensure that program implementation is on target. Recognized as an authority within the company. Works on unusually complex technical and engineering problems and provides solutions which are highly innovative. Determines and pursues courses of action necessary to obtain desired results.

Minimum Education and Years of Experience: Bachelor's degree; 10 years of experience.

Financial Services Manager

Functional Responsibility: Compiles and analyzes financial information for an organization. Develops integrated revenue/expense analyses, projections, reports, and presentations. Creates and analyzes monthly, quarterly, and annual reports and ensures financial information has been recorded accurately. Identifies trends and developments in competitive environments and presents findings to senior management. Performs financial forecasting and reconciliation of internal accounts. Familiar with a variety of the field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of tasks. Leads and directs the work of others. A wide degree of creativity and latitude is expected. Strong computer skills and experience with the Microsoft Office Suite. Reports to a senior manager.

Minimum Education and Years of Experience: Bachelor's degree; 5 years of experience in a related area.

Full Stack Python Developer I

Functional Responsibility: Using Python, designs, codes, tests and deploys software in all layers of the development life cycle and provides the necessary documentation. Identifies and implements system improvements. Builds operational tools using Agile and Scrum methods. Analyzes the needs and the environment to ensure the solution considers the current architecture and operating environment as well as future functionality and enhancements. Performs programming and software development. Performs analysis, design, development, implementation, testing, maintenance, quality assurance, troubleshooting and/or upgrading of software systems. Utilizes data engineering and metadata processing experience.

Minimum Education and Years of Experience: Bachelor's degree in computer science, engineering, or information systems or related analytical, scientific, or technical fields; 2 years of related experience.

Full Stack Python Developer II

Functional Responsibility: Using Python, designs, codes, tests and deploys software in all layers of the development life cycle and provides the necessary documentation. Identifies and implements system improvements. Builds operational tools using Agile and Scrum methods. Analyzes the needs and the environment to ensure the solution considers the current architecture and operating environment as well as future functionality and enhancements. Performs analysis, design, development,

implementation, testing, maintenance, quality assurance, troubleshooting and/or upgrading of software systems. Utilizes data engineering and metadata processing experience.

Minimum Education and Years of Experience: Bachelor's degree in computer science, engineering, or information systems or related analytical, scientific, or technical fields; 4 years of related experience.

General Clerk III

Functional Responsibility: Maintains records and databases, prepares forms, verifies information, and resolves problems. Responsibilities may also include answering and screening incoming calls and correspondences, responding independently when possible; maintaining daily attendance records; performing all other position related duties as assigned or requested.

Minimum Education and Years of Experience: High School Diploma or GED; 3 years of relevant experience.

Help Desk Support Specialist I

Functional Responsibility: Provides first contact and incident resolution to users with hardware, software, and application problems. Includes both customer telephone support as well as electronically submitted requests. Respond to queries either in person or over the phone. Install, modify, and repair computer hardware and software both in person and through the use of remote access tools. Provides end-user software and hardware troubleshooting. Applies basic diagnostic techniques to identify problems, investigate causes, and recommend solutions. Participates in the administration of e-mail, Microsoft office, etc. Maintains current knowledge of relevant technology as assigned. Identify, investigate, resolve, and follow-up problems brought to the helpdesk by users.

Minimum Education and Years of Experience: Associates degree; 2 years of related experience.

Information Security Engineer

Functional Responsibility: Establishes and satisfies complex IT system-wide information security requirements based upon the analysis of user, policy, regulatory, and resource demands. Supports customers at the highest levels in the development and implementation of doctrine and policies. Applies know-how to government and commercial common user systems, as well as to dedicated special purpose systems requiring specialized security features and procedures.

Minimum Education and Years of Experience: Bachelor's degree in Computer Science, Information Systems, Engineering, Business, Social Science, or other related analytical, scientific, or technical disciplines; 3 years of progressive experience participating in related projects.

Information Systems Technician

Functional Responsibility: Maintains, analyzes, troubleshoots, and repairs computer systems, hardware and computer peripherals. Documents, maintains, upgrades or replaces hardware and software systems. Supports and maintains user account information. Provides technical, operational, and training support.

Minimum Education and Years of Experience: Associate's degree or equivalent experience; 5 years of professional IT support experience.

Installation Technician

Functional Responsibility: Performs installation and troubleshooting of furniture systems, cables, computer voice and data equipment, and peripherals. Reads, interprets, and implements schematic drawings for installation purposes.

Minimum Education and Years of Experience: Associates degree, trade school certification or equivalent experience; 2 years of professional installation experience.

Interior Designer – Jr.

Functional Responsibility: Supports design efforts with field measurements, electrical and ceiling surveys, space planning and development of furniture systems solutions under the supervision of an Interior Designer and/or Space Planner. May assist in CAD documentation and material selection, finish selections, and furniture procurement.

Minimum Education and Years of Experience: Bachelor's degree in Interior Design or Architecture; 1 year of related professional experience.

IT Analyst I

Functional Responsibility: Provides technical support to other IT analysts to ensure that information systems, products, and services meet minimum organizational standards and end-user requirements. Performs IT system workflow analysis and recommends quality improvements. Analytically and systematically evaluates problems of workflows, organization, and planning, and develops appropriate corrective action. Documents and works to resolve problems. Prepares technical analysis reports and other related technical documentation. Supports more senior analysts on their projects where necessary.

Minimum Education and Years of Experience: Bachelor's degree in Computer Science, Information Systems, Engineering, Business, Social Science, or other related analytical, scientific, or technical disciplines; 1 year of progressive experience participating in related projects.

IT Analyst III

Functional Responsibility: Applies experience to the system development life cycle management activities of complex IT system deployments. Leads technical working groups. Responsible for integrating and implementing approved task and project recommendations. Establishes system development and integration methodologies and standards. Develops user requirements and ensures that solutions are consistent with customer's strategic goals. Applies process improvement practices to reengineer IT processes, principles and methodologies. Establishes and maintains security, integrity, and IT continuity controls and documentation. Reviews deliverables of junior IT Analyst staff.

Minimum Education and Years of Experience: Bachelor's degree in Computer Science, Information Systems, Engineering, Business, Social Science, or other related analytical, scientific, or technical disciplines; 5 years of progressive experience participating in related projects.

IT Program Manager II

Functional Responsibility: Provides IT program and/ or project management support to Mid-to-large size efforts. Can manage more complex IT programs with no supervision. Serves as focal point-of-contact with client regarding program activities; ensuring that all required resources including manpower, production standards, computer time, and facilities are available for program implementation; managing program consisting of multiple IT projects including project identification, design, development, and delivery. Provide technical advice to junior staff to assist with problem resolution. Identifies and mitigates risk to the program. Performs day-to-day management of overall contract support operations, possibly involving multiple projects and groups of personnel at multiple locations.

Minimum Education and Years of Experience: Bachelor's degree in Computer Science, Information Systems, Engineering, Business, Social Science, or other related analytical, scientific, or technical disciplines; 5 years of progressive experience participating in related projects.

IT Project Manager

Functional Responsibility: Responsible for all aspects of the development and implementation of assigned IT projects and provides a single point of contact for those projects. Takes projects from original concept through final implementation. Interfaces with all areas affected by the project including end users, computer services, and client services. Defines project scope and objectives. Develops detailed work plans, schedules, project estimates, resource plans, and status reports. Conducts project meetings and is responsible for project tracking and analysis. Ensures adherence to quality standards and reviews project deliverables. Manages the integration of vendor tasks and tracks and reviews vendor deliverables. Provides technical and analytical guidance to project team. Recommends and takes action to direct the analysis and solutions of problems.

Minimum Education and Years of Experience: Bachelor's degree in Computer Science, Information Systems, Engineering, Business, Social Science, or other related analytical, scientific, or technical disciplines; 5 years of progressive experience participating in related projects.

IT SME II

Functional Responsibility: Provides technical knowledge and analysis of highly specialized applications and operational environment, high-level functional systems analysis, design, integration, documentation, and implementation advice on exceptionally complex problems that necessitate high-level knowledge of the subject matter for effective implementation. Participates as needed in all phases of software development with emphasis on the planning, analysis, modeling, simulation, testing, integration, documentation, and presentation phases.

Minimum Education and Years of Experience: Bachelor's degree in Computer Science, Information Systems, Engineering, Business, Social Science, or other related analytical, scientific, or technical disciplines; 8 years of progressive experience participating in related projects.

IT Technician I

Functional Responsibility: Under general supervision, responds to and diagnoses IT problems through discussions with users. Includes problem recognition, research, isolation, and resolution steps. Typically is able to resolve less complex problems immediately, while more complex problems are assigned to senior level support. May involve use of problem management database and help desk systems.

Minimum Education and Years of Experience: Associates degree; 1 year of experience in a related field.

IT Technician III

Functional Responsibility: Under general direction, responsible for ensuring the timely process through which problems are controlled. Includes problem recognition, research, isolation, resolution, and follow-up steps. Requires experience and understanding of MIS environment. Typically involves use of problem management database and help desk system. May provide guidance/training for less-experienced personnel.

Minimum Education and Years of Experience: Associates degree; 3 years of experience in a related field.

IT Training Specialist I

Functional Responsibility: Reads all relevant project documents; reviews all available training materials, policies and procedures, and standards of conduct and behavior. Collaborates with Training Manager and senior training staff to design/deliver technical training sessions. Visits training site and coordinates with relevant onsite administrators for the delivery and facilitation of technical training design and implementation. Participates in the training of trainers, develops session designs, and co-facilitates onsite training sessions. Follows principles of hands-on experiential learning in designing technical training and uses agency adopted design and presentation formats throughout the project. Develops working relationships with training and program management staff, where training takes place. Collects, records and documents recommended improvements to training and application enhancements; training materials/session designs, and audio-visual resources. Builds teamwork among fellow training staff and supports training team efforts and decisions. Develops and/or contributes to the development of and submits periodic reports, submits technical training reports, documenting all lessons and activities for use in the future. Contributes to deployment, setup, configuration, and operation of training equipment. Recommends improvements to instructional materials and methods in technical training. Follows policies, procedures, and guidelines for a professional trainer/staff behavior.

Minimum Education and Years of Experience: Bachelor's degree in Communications Technology, Adult Learning, Business, Computer Science, or Instructional Design, or equivalent work experience; 5 years of related experience.

Jr. Programmer

Functional Responsibility: Under direct supervision, modifies existing software as well as creates special-purpose software to ensure efficiency and integrity between systems and applications. Creates and/or maintains operating systems, communications software, database packages, compilers, assemblers, and utility programs.

Minimum Education and Years of Experience: Associates degree; 3 years of progressive experience participating in related projects.

Knowledge Management Specialist I

Functional Responsibility: Participates in Knowledge Management (KM) and Change Management assessments, planning, and training. Provides recommendations regarding creation, design, and maintenance of web pages, workflows, KM sites, and solutions. Assists with design and fundamental management of portal sites, including sub-sites. Provides technical guidance, advice and assistance based on policies and industry best practices. Performs portal management to ensure current, relevant, and accurate information. Monitors information/data storage location (such as SharePoint) functionality to ensure workflows are employed correctly. Performs ongoing research to determine site's current and future capabilities and liaises regarding site migration when necessary. Provides support to users, including collaborating on training materials, such as reference guides, computer-based tutorials, and briefs. Documents and creates KM processes and Standard Operating Procedures as required.

Minimum Education and Years of Experience: Associates degree; 3 years of related experience.

Logistics Management Specialist

Functional Responsibility: Supports purchasing, pricing, and contract management functions of a project or program. Manages specialty property services such as locksmith services, equipment repairs, and equipment warranties. Receives, creates, and processes request orders. Manages the delivery, receipt, and issuance of property, equipment, and materials as needed to effectively support the project or program. May be responsible for managing the inventory of property, equipment, and materials. May conduct market research for maintenance and service contracts. Schedules repair and maintenance for office equipment, furniture, and loading dock equipment.

Minimum Education and Years of Experience: Bachelor's degree; 3 years of relevant experience.

Logistics Specialist

Functional Responsibility: Locates and moves materials and parts between work locations to expedite processing of goods, according to pre-determined schedules and priorities and records quantity and type of materials distributed and on hand. Responsible for keeping related records, reviewing inventory reports, and work orders to determine types, quantities, and availability of required material and priorities of customer orders. Confers with department supervisors to determine items overdue and to inform them of location, availability, and condition of materials. Work may include directing Power-Truck Operators or Material Handling Laborers to expedite movement of materials between storage and work locations, compare work ticket specifications with material at work locations to verify appropriateness of material in use, and may update and maintain inventory records, using computer terminal.

Minimum Education and Years of Experience: High School Diploma or GED; 3 years of relevant experience.

Migration Architect

Functional Responsibility: Design and implement a successful deployment of IT solutions that meet customer objectives. Apply understanding of a wide range of enterprise infrastructure and cloud technologies. Evaluate customer requirements and objectives to build architectural solutions that meet customer application and technology requirements. Explore and implement solutions to integrate legacy and cutting-edge technologies into cloud environments. Support the full life cycle of cloud-based solutions including tools, technologies, and best practices for development, deployment, and maintenance of cloud hosted services. Interpret environment characteristics data, perform necessary analysis, and transcribe to required formats.

Minimum Education and Years of Experience: Bachelor's degree in Computer Science, Information Systems, Engineering, Business, Social Science, or other related analytical, scientific, language arts, or technical disciplines; 5 years of progressive experience participating in related project.

Migration SME II

Functional Responsibility: Provide thought and technical design leadership for cloud services, providers, and platforms. Act as a change agent for technologies and supporting processes to maximize results measured by performance and availability, business agility, technology freshness, and cost optimization. Lead cloud application architecting sessions with business partners evaluating tradeoffs between design, risk, and technology. Execute prototypes and technical feasibility assessments for cloud solutions. Apply advanced technical knowledge and skills in developing solutions or problem solving where complexity, innovation and technical expertise are required.

Minimum Education and Years of Experience: Bachelor's degree in Computer Science, Information Systems, Engineering, Business, Social Science, or other related analytical, scientific, language arts, or technical disciplines; 8 years of progressive experience participating in related project.

Migration SME III

Functional Responsibility: Provide thought and technical design leadership for cloud services, providers, and platforms. Act as a change agent for technologies and supporting processes to maximize results measured by performance and availability, business agility, technology freshness, and cost optimization. Lead cloud application architecting sessions with business partners evaluating tradeoffs between design, risk, and technology. Execute prototypes and technical feasibility assessments for cloud solutions. Apply advanced technical knowledge and skills in developing solutions or problem solving where complexity, innovation and technical expertise are required.

Minimum Education and Years of Experience: Bachelor's degree in Computer Science, Information Systems, Engineering, Business, Social Science, or other related analytical, scientific, language arts, or technical disciplines; 10 years of progressive experience participating in related project.

Move Services Supervisor

Functional Responsibility: Responsible for the execution, performance, and compliance of all move services management functions in accordance with contract or task order scope and corporate policies. This includes operation performance to ensure optimum levels of customer service, quality, customer satisfaction, and productivity. Specific duties include but are not limited to oversight of move services operations including transportation requests, move requests, forecasting and scheduling, transfer or move of equipment and property assets, and all other reporting requirements. May establish and execute a schedule of recurring safety training meetings for moving services personnel. Maintain all relevant move services documentation and processes. Plan work schedules and assign duties to maintain adequate staffing levels. Review work throughout the process and at completion to ensure that it has been properly performed. As needed, assist in performing physical tasks including transporting materials, pack and move furniture, boxes, and equipment.

Minimum Education and Years of Experience: High School Diploma or GED; 3 years of relevant experience.

Mover/Laborer

Functional Responsibility: Responsible for safely packing and moving various materials within a facility or between multiple facilities. Must have knowledge of safe lifting and moving methods. Must have the ability to repeatedly lift and handle furniture, equipment, boxes, and other materials. Must be able to withstand a wide range of temperatures in a warehouse environment. Additional responsibilities may include loading and unloading supplies and shipments by utilizing manual or motorized pallet jacks.

Minimum Education and Years of Experience: High School Diploma or GED; 2 years of relevant experience.

Network Engineer II

Functional Responsibility: Monitors and manages network/telecommunications hardware. Performs system administration tasks such as network and/or system troubleshooting. Installs/maintains patching operating systems and applications and execution of various scripts. May install/maintain Cloud architectures in Cloud computing platforms. Analyzes and provides technical support for data communications network or group. Assists in the maintenance and configuration of Network equipment. Configures, ships and turns-up managed equipment for remote sites. Assists in the development and implementation of cloud architectures/scale out services. Actively monitors and maintains existing managed equipment for remote sites. Identifies technical problems and suitable solutions. Adheres to policies and procedures.

Minimum Education and Years of Experience: Bachelor's degree in a technical discipline (Computer Science, Information Systems, Networking, Information Technology, Computer Information Systems, Engineering, or related field); 4 years of related experience.

Principal

Functional Responsibility: Represents organization at the Executive level. Plans and directs all aspects of the organization's policies, objectives, and initiatives. Recognizes and understands industry trends and develops strategic business solutions to establish organization as a leader in the design and technology integration industry. Identifies key business opportunities and allocates staff and financial resources for the successful execution of projects and programs. Possesses leadership qualities,

business maturity and consultative skills to include problem-solving, negotiation, assessment, speaking/presentations, technical writing, listening, facilitation, project management, and the ability to influence. Actively participates in programs and performs management of billable work.

Minimum Education and Years of Experience: Bachelor's degree; 10 years of business management experience.

Program Analyst – Level 1

Functional Responsibility: Provides executive administrative support, objective advice, expertise, and specialized skills in support of large complex engineering programs and the government officials/directorate overseeing them. Primarily focused with the strategy, structure, funding, management and operations of the program or Directorate. Generally, has expertise in several areas such as engineering, financial analysis, budget formulation, systems acquisition, appropriation funding, committee oversight, logistics, internal controls, workforce planning, policy development, legislative analysis, strategic planning, conference organizing. Prepares and updates operating plans, financials, and budgets; coordinates with product managers, prime contractors, departments and government agencies as required. Develops single or multiple effort project plans incorporating the project variables. Performs re-forecasts of project variables, as necessary, throughout project. Identifies and facilitates resolution of operational issues. Generates position papers on broad issues affecting the program. Prepares briefings and reviews package for government officials in preparation for testimony to Congress. Monitors program obligations and expenditures, identifies those not meeting benchmarks and prepares responses to address deficiencies. Tracks, analyzes and distributes program budget controls and emergent funding execution documents and procurement requests. Coordinates weekly tracker and action items for the official's tickler/action items with various department heads and subject matter experts to close out items. Serves as an engineering consultant and support specialist and may have management responsibilities for staff. Recognized as an emerging authority who applies extensive scientific, technical, and engineering expertise. Develops technical solutions to complex problems. Exercises considerable latitude in determining objectives and approaches to assignment.

Minimum Education and Years of Experience: Bachelor's degree; 8 years of experience.

Program Analyst – Level 2

Functional Responsibility: Provides executive administrative support, objective advice, expertise, and specialized skills in support of large complex engineering programs and the government officials/directorate overseeing them. Primarily focused with the strategy, structure, funding, management and operations of the program or Directorate. Generally, has expertise in several areas such as engineering, financial analysis, budget formulation, systems acquisition, appropriation funding, committee oversight, logistics, internal controls, workforce planning, policy development, legislative analysis, strategic planning, conference organizing. Prepares and updates operating plans, financials, and budgets; coordinates with product managers, prime contractors, departments, and government agencies as required. Develops single or multiple effort project plans incorporating the project variables. Performs re-forecasts of project variables as necessary throughout project. Identifies and facilitates resolution of operational issues. Generates position papers on broad issues affecting the program. Prepares briefings and reviews package for government officials in preparation for testimony to Congress. Monitors program obligations and expenditures, identifies those not meeting benchmarks and prepares responses to address deficiencies. Tracks, analyzes, and distributes program budget controls and emergent funding execution documents and procurement requests. Coordinate weekly tracker and action items for the official's tickler/action items with various department heads and subject matter experts to close out items. Serves as senior-level consultant and support specialist and may have management responsibilities for staff. Recognized authority within the Company and works on unusually complex technical problems and provides solutions which are highly innovative. Determines and pursues courses of action necessary to obtain desired results.

Minimum Education and Years of Experience: Bachelor's degree; 10 years of experience.

Program Analyst – Level 3

Functional Responsibility: Provides executive administrative support, objective advice, expertise, and specialized skills in support of large complex engineering programs and the government officials/directorate overseeing them. Primarily focused with the strategy, structure, funding, management and operations of the program or Directorate. Generally, has expertise in several areas such as engineering, financial analysis, budget formulation, systems acquisition, appropriation funding, committee oversight, logistics, internal controls, workforce planning, policy development, legislative analysis, strategic planning, conference organizing. Prepares and updates operating plans, financials, and budgets; coordinates with product managers, prime contractors, departments, and government agencies as required. Develops single or multiple effort project plans incorporating the project variables. Performs re-forecasts of project variables as necessary throughout project. Identifies

and facilitates resolution of operational issues. Generates position papers on broad issues affecting the program. Prepares briefings and reviews package for government officials in preparation for testimony to Congress. Monitors program obligations and expenditures, identifies those not meeting benchmarks and prepares responses to address deficiencies. Tracks, analyzes, and distributes program budget controls and emergent funding execution documents and procurement requests. Coordinates weekly tracker and action items for the official's tickler/action items with various department heads and subject matter experts to close out items. Serve as senior-level consultant and support specialist and may have management responsibilities for staff. Recognized expert within the Company, who designs, researches, and develops highly advanced technological, scientific and engineering applications.

Minimum Education and Years of Experience: Bachelor's degree; 12 years of experience.

Program Analyst – Level 4

Functional Responsibility: Provides executive administrative support, objective advice, expertise, and specialized skills in support of large complex engineering programs and the government officials/directorate overseeing them. Primarily focus with the strategy, structure, funding, management and operations of the program or Directorate. Generally, has expertise in several areas such as engineering, financial analysis, budget formulation, systems acquisition, appropriation funding, committee oversight, logistics, internal controls, workforce planning, policy development, legislative analysis, strategic planning, conference organizing. Prepares and updates operating plans, financials, and budgets; coordinates with product managers, prime contractors, departments, and government agencies as required. Develops single or multiple effort project plans incorporating the project variables. Perform re-forecasts of project variables as necessary throughout project. Identifies and facilitates resolution of operational issues. Generate position papers on broad issues affecting the program. Prepares briefings and reviews package for government officials in preparation for testimony to Congress. Monitors program obligations and expenditures, identifies those not meeting benchmarks and prepares responses to address deficiencies. Tracks, analyzes, and distributes program budget controls and emergent funding execution documents and procurement requests. Coordinate weekly tracker and action items for the official's tickler/action items with various department heads and subject matter experts to close out items. Serve as senior-level consultant and support specialist and may have management responsibilities for staff. Recognized as an industry specialist with technical insight in multiple fields such as engineering and technical disciplines. Complexity of work is state of the art and may be new to the Company and to the industry. Serve as consultant to the business unit in long-range planning concerning new or projected areas of technological research and advancements.

Minimum Education and Years of Experience: Bachelor's degree; 16 years of experience.

Program Manager

Functional Responsibility: Oversees programs to ensure activities are carried out in accordance with established contract specifications, schedules, and budgets; coordinates interdepartmental functions in order to minimize delays; meets with program team members on a regular basis to review program status and plan future actions. Accountable to Executive Management for overall program management contract performance, profits, and client/customer relationships. Supervises programs/projects from inception through completion. Establishes milestones and monitors adherence to master program plans and schedules. Serves as the primary customer point of contact for all program activities including leading program review sessions with customer to discuss cost, schedule, and technical performance. Performs new business development, client and customer relationship building functions. Provides budget forecasting and prepares high-level project proposals and pricing.

Minimum Education and Years of Experience: Bachelor's Degree; 10 years of related professional business experience.

Programmer

Functional Responsibility: Reviews, analyzes, and modifies programming systems including encoding, testing, debugging and installing to support an organization's business applications. Gathers requirements from users and creates specifications and develops code. Designs and writes codes to support existing application.

Minimum Education and Years of Experience: Bachelor's degree in Computer Science, Information Systems, Engineering, Business, Social Science, or other related analytical, scientific, language arts, or technical disciplines; 2 years of progressive experience participating in related project.

Project Controller

Functional Responsibility: Manages and oversees project controls for technical and engineering projects. Responsible for project planning and scheduling, cost estimating and monitoring, and quality review. Manages project controls personnel. Establishes operating policies to mitigate risk. Provides guidance and consultation for project managers. Familiar with a variety of the field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of tasks. Leads and directs the work of others. A wide degree of creativity and latitude is expected. Strong computer skills and experience with the Microsoft Office Suite. Reports to a manager.

Minimum Education and Years of Experience: Bachelor's degree; 5 years of experience in a related area.

Project Manager

Functional Responsibility: Provides tactical management and leadership to project teams in order to ensure the client's project proceeds on time and within budget. Oversees all aspects of projects, from initiation to completion. Sets deadlines, assigns responsibilities, and monitors and summarizes progress of project. Assesses and identifies project resource needs. Utilizes project management tools to track, prioritize and communicate timelines and deliverables to the project team and client. Assesses project quality and risk, and proactively investigates and resolves issues. Prepares reports for upper management regarding status of project. Maintains a positive, results-oriented work environment. May act as the primary client contact and manages the client relationship. Strong leadership and motivational skills. Strong organizational and time management skills, with the ability to meet harsh deadlines and work efficiently in a fast-paced environment. Must be adept at conflict resolution and able to make decisions quickly and efficiently. Strong computer proficiency and experience with MS Office Suite. Experience with MS Project highly preferred. Reports to a senior manager or executive.

Minimum Education and Years of Experience: Bachelor's degree; 2 years of experience in a related area.

Property Management Specialist

Functional Responsibility: Provides oversight and assists in the determination of requirements for asset procurements; plans and schedules the procurement, delivery, and receipt of assets; and records assets utilizing property and asset management systems. May conduct competitive reviews and market research for the procurement of property and services. May coordinate meetings with contractors, open market dealers, and other service providers. Executes property and service purchases. Must have the ability to lift and handle furniture, equipment, boxes, and other materials.

Minimum Education and Years of Experience: Associate's degree; 3 years of relevant experience.

Purchasing Specialist

Functional Responsibility: Responsible for negotiating prices and purchasing materials, equipment, and supplies from vendors. Performs procurement and contracts administration; drafts RFQs, RFPs, and RFIs; evaluates vendors, awards contract and negotiates with vendors. Expedites orders to ensure on-time delivery.

Minimum Education and Years of Experience: Associates Degree, business school certificate or equivalent experience; 1 year of professional procurement experience.

Quality Manager

Functional Responsibility: Responsible for the design and implementation of policies and procedures to ensure that quality standards are met during production. Oversees testing of processes and products. Familiar with a variety of the field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of tasks. Leads and directs the work of others. A wide degree of creativity and latitude is expected. Strong computer skills and experience with the Microsoft Office Suite. Reports to a senior manager or executive.

Minimum Education and Years of Experience: Bachelor's degree; 6 years of experience in a related area.

Research Analyst 1

Functional Responsibility: Conducts detailed research and analyses of complex functions, outcomes, and work processes of broad administrative or technical programs and makes recommendations for improvement in the effectiveness and efficiency of work operations. Manages and/or conducts various phases of research including proposal, design, and execution. May

perform quantitative research including, but not limited to designing surveys, developing analysis plans, and analyzing results. May perform qualitative research including but not limited to writing discussion guides and screeners, interviewing, analyzing data and writing reports. Advises program managers on methods and procedures, management surveys, management reports, and control techniques. Ensures that separate databases are merged as necessary, oversees quality assurance tests, runs analyses, and reviews summary statistics. Ensures that data is converted into proper format for outside sources and oversees data security and confidentiality. Possesses knowledge of the specific organization's programs and missions, as well as knowledge of pertinent laws, regulations, and policies related to program/operations area to consider their impact on programs. Familiar with a variety of the field's concepts, practices, and procedures. Relies on limited experience and judgment to plan and accomplish goals. Ability to communicate effectively. Strong logic and reasoning abilities, as well as the ability to conduct thorough research and analysis. Strong proficiency with MS Office Suite. Excellent verbal and written communication skills. Strong time management. Reports to a supervisor or manager.

Minimum Education and Years of Experience: Bachelor's degree; 0 years of related experience

Scientist – Level 1

Functional Responsibility: This job is for experienced scientists in one of the technical, science or analytical fields, who has gained substantial experience in, but not limited to, supporting large projects related to the individual subject matter expertise. Relevant experience includes, but is not limited to, experience in supporting large projects related to the individual's subject matter expertise. These senior personnel are experts in a field of study and research, including, but not limited to engineering, physics, nuclear science, aerospace, advanced information processing, weapons science, intelligence, and with a number of years of experience. Has some experience as a leader and Project Manager. Prepares and delivers presentations to colleagues, subordinates, and government representatives. Assures the proper use of current or requested programming, testing, and documentation techniques. They produce and/or review substantive and/or complex documentation reflecting detailed knowledge of areas as identified in the statement of work. Recognized expert within the company, who designs, researches, and develops highly advanced applications, which may result in new product/business opportunities for the company. Leads efforts to capture new business through technical work and capability briefings.

Minimum Education and Years of Experience: Bachelor's degree; 12 years of experience.

Scientist – Level 2

Functional Responsibility: This job is for experienced scientists in one of the technical, science or analytical fields, who has gained substantial experience in, but not limited to, supporting large projects related to the individual subject matter expertise. Relevant experience includes, but is not limited to, experience in supporting large projects related to the individuals' subject matter expertise. These senior personnel are experts in a field of study and research, including, but not limited to engineering, physics, nuclear science, aerospace, advanced information processing, weapons science, intelligence, and with a number of years of experience. Has experience as a leader and Project Manager. Prepares and delivers presentations to colleagues, subordinates, and government representatives. Assures the proper use of current or requested programming, testing, and documentation techniques. They produce and/or review substantive and/or complex documentation reflecting detailed knowledge of areas as identified in the statement of work. Recognized as an industry specialist with technical insight in multiple fields and disciplines. Complexity of work is state of the art and may be new to the company and to the industry. Serves as consultant to the business unit in long-range planning concerning new or projected areas of technological research and advancements.

Minimum Education and Years of Experience: Bachelor's degree; 16 years of experience.

Scientist – Level 3

Functional Responsibility: This job is for experienced scientists in one of the technical, science or analytical fields, who has gained substantial experience in, but not limited to, supporting large projects related to the individual subject matter expertise. Relevant experience includes, but is not limited to, experience in supporting large projects related to the individuals' subject matter expertise. These senior personnel are experts in a field of study and research, including, but not limited to engineering, physics, nuclear science, aerospace, advanced information processing, weapons science, intelligence, and with a number of years of experience. Has some experience as a leader and Project Manager. Prepares and delivers presentations to colleagues, subordinates, and government representatives. Assures the proper use of current or requested programming, testing, and documentation techniques. They produce and/or review substantive and/or complex documentation reflecting detailed knowledge of areas as identified in the statement of work. Recognized industry authority with advanced technical insight in multiple fields and disciplines. Complexity of work is state of the art and new to the Company and to the industry. Serve as

consultant to top management in long-range planning concerning new or projected areas of technological research and advancements.

Minimum Education and Years of Experience: Bachelor's degree; 18 years of experience.

Senior Budget Analyst

Functional Responsibility: Serves as the program management advisor with responsibility for providing recognized expertise to leadership in the research and analysis of significant issues, developments, and events affecting the management of the budget, personnel, and the program. Plans, develops, and reviews policies governing the management of these functional areas and presents findings to leadership for decision and subsequent implementation. Serves as the budget advisor for all operations and is a representative in planning and analysis meetings with assigned program managers, Office Directors, and other government agency representatives. Primary fiscal and planning duties include preparation of, Budget Formulation, Budget Execution, and oversight of reimbursements. Duties may include writing complex, comprehensive Memorandum of Understandings for service and reimbursement activities. Reviews, analyzes, edits and consolidates budget submissions for accuracy of technical treatment, mathematical accuracy, adequacy of supporting justification and makes recommendations to management for reprogramming of funds among various operations, projects and contracts. Develops, analyzes, evaluates, consults on and/or improves the effectiveness of work methodologies and procedures, organizational structure, manpower utilization, distribution of resources, and the development of management controls. Ultimately responsible for a full range of analytic products including qualitative and quantitative analysis to determine functional area effectiveness and accurate resource allocation to meet established mission goals. Conducts broad research and analysis into a wide variety of administrative issues and initiatives to explore alternatives.

Minimum Education and Years of Experience: Bachelor's degree; 8 years of related experience.

Senior Mover/Laborer

Functional Responsibility: Responsible for safely packing and moving various materials in support of moving efforts within a facility. Must have knowledge of safe lifting and moving methods. Must have the ability to repeatedly lift and handle furniture, equipment, boxes, and other materials. Must be able to withstand a wide range of temperatures in a warehouse environment. Additional responsibilities may include coordinating and scheduling departmental moves and special event setups; loading and unloading supplies and shipments by utilizing manual or motorized pallet jacks; performing other related duties as required to meet customer needs.

Minimum Education and Years of Experience: High School diploma or GED; 3 years of relevant experience.

Software Engineer I

Functional Responsibility: Designs and develops application software and systems. Collaborates with hardware engineers in the planning, design, development, and utilization of data processing systems for software. Determines computer user needs, analyzes system capabilities to resolve problems on program intent, output requirements, input data acquisition, programming techniques and controls. Designs and develops compilers and assemblers, utility programs, and operating systems.

Minimum Education and Years of Experience: Bachelor's degree in Engineering, Computer Science, or a related technical field; 2 years of related experience.

Software Engineer II

Functional Responsibility: Designs and develops application software and systems. Collaborates with hardware engineers in the planning, design, development, and utilization of data processing systems for software. Determines computer user needs, analyzes system capabilities to resolve problems on program intent, output requirements, input data acquisition, programming techniques and controls. Designs and develops compilers and assemblers, utility programs, and operating systems.

Minimum Education and Years of Experience: Bachelor's degree in Engineering, Computer Science, or a related technical field; 4 years of related experience.

Software Engineer III

Functional Responsibility: Architects, designs, and implements data and microservices that support the platform. Provides technical leadership on large-scale enhancements, resolves issues, performs appropriate level of research to determine solutions, and prioritizes and suggest technical strategies to achieve the long-term objectives. Creates and analyzes software specifications, and researches, designs, documents, modifies, and supports software throughout the development life cycle. Provides solutions that create value while minimizing negative impact through defects, downtime, or performance degradation. Reviews requirements, generates architecture documents, provides rough order of magnitude estimates, and assists with implementation and unit, integration, and capacity testing. Shares architecture formally and informally with team, ensuring design consistency during development. Writes architecture documentation. Provides technical guidance to other team members. Maintains knowledge of, and proposes, technical advances based on newer technologies. Evaluates hardware and capacity needs related to proposed solutions. Develops programming guidelines/standards and makes them accessible to other programmers.

Minimum Education and Years of Experience: Bachelor's degree in Engineering, Computer Science, or a related technical field; 8 years of related experience.

Space Planner

Functional Responsibility: Reviews and assesses space available within buildings Determines space requirements for current personnel. Coordinates cubicle modifications and personnel movement. Performs space configuration/cost tradeoffs and analyses.

Minimum Education and Years of Experience: Bachelor's degree in Interior Design or Architecture; 3 years of related professional experience.

Sr. CADD and Architectural Design Specialist

Functional Responsibility: Utilizing Computer Aided Design software, develops space plans and coordinates office relocations from concept to the physical move. Provides technical support and assistance in development of an effective and economical use of space, performs onsite space surveys and implements actions to ensure the full use of assigned space and furniture. Experience with most aspects of interior design and finishes, including systems furniture and case goods. Provides support in maintaining space records, plans, files and charts for effective space management and develop solutions and details using the CAD system to complete drafting assignments and redline updates for master record drawing files. Knowledgeable in building mechanical, electrical, and plumbing systems.

Minimum Education and Years of Experience: Bachelor's degree or equivalent experience; 5 years of related professional experience.

Subject Matter Expert – Level 3

Functional Responsibility: Works as a consulting team member or an individual consultant providing objective advice, expertise, and specialized skills in, but not limited to, supporting scientific, technological, and engineering projects related to the individual's subject matter expertise. These senior employees are considered experts in a functional domain (e.g., large scale enterprise solutions, acquisition, industry, client, finance, organizational development, etc.) with a number of years of experience. SMEs prepare and deliver presentations to colleagues, subordinates, commercial clients, and government representatives. Assures the proper use of current or requested programming, testing, and documentation techniques. Produces and/or reviews documentation and reports reflecting knowledge of areas as identified in the statement of work. Generally, employees assigned to this job are very senior level individual contributors but may have supervisory responsibilities. Recognized as an industry authority with advanced technical insight in multiple fields and disciplines. Complexity of work is state of the art and new to the company and to the industry. Serves as consultant to top management in long-range planning concerning new or projected areas of technological research and advancements.

Minimum Education and Years of Experience: Bachelor's degree; 18 years of experience.

Subject Matter Expert – Principal

Functional Responsibility: Works as a consulting team member or an individual consultant providing objective advice, expertise and specialized skills in, but not limited to, supporting scientific, technological, and engineering projects related to the

individual's subject matter expertise. These senior employees are considered experts in a functional domain (e.g., large scale enterprise solutions, acquisition, industry, client, finance, organizational development, etc.) with a number of years of experience. SMEs prepare and deliver presentations to colleagues, subordinates, commercial clients, and government representatives. Assures the proper use of current or requested programming, testing, and documentation techniques. Produces and/or reviews documentation and reports reflecting knowledge of areas as identified in the statement of work. Generally, employees assigned to this job are very senior level individual contributors but may have supervisory responsibilities. Recognized industry specialist with technical insight in multiple fields and disciplines. Complexity of work is state of the art and may be new to the company and to the industry. Serves as consultant to the business unit in long-range planning concerning new or projected areas of technological research and advancements. Is instrumental in attracting/obtaining major new business.

Minimum Education and Years of Experience: Bachelor's degree; 16 years of experience.

Subject Matter Expert – Senior

Functional Responsibility: Works as a consulting team member or an individual consultant providing objective advice, expertise, and specialized skills in, but not limited to, supporting scientific, technological, and engineering projects related to the individual's subject matter expertise. These senior employees are considered experts in a functional domain (e.g., large scale enterprise solutions, acquisition, industry, client, finance, organizational development, etc.) with a number of years of experience. SMEs prepare and deliver presentations to colleagues, subordinates, commercial clients, and government representatives. Assures the proper use of current or requested programming, testing, and documentation techniques. Produces and/or reviews documentation and reports reflecting knowledge of areas as identified in the statement of work. Generally, employees assigned to this job are very senior level individual contributors but may have supervisory responsibilities. Recognized expert within the company, who designs, researches, and develops highly advanced applications, which may result in new product/business opportunities for the company. Leads efforts to capture new business through technical work and capability briefings.

Minimum Education and Years of Experience: Bachelor's degree; 10 years of experience.

Systems Administrator I

Functional Responsibility: Under general supervision, responsible for installing, configuring, and maintaining operating system workstations and servers, including web servers, in support of business processing requirements. Performs software installations and upgrades to operating systems and layered software packages. Schedules installations and upgrades and maintains them in accordance with established IT policies and procedures. Monitors and tunes the system to achieve optimum performance levels. Ensures workstation/server data integrity by evaluating, implementing, and managing appropriate software and hardware solutions. Ensures data/media recoverability by implementing a schedule of system backups and database archive operations. Supports media management through internal methods and procedures or through offsite storage and retrieval services. Develops and promotes standard operating procedures. Conducts routine hardware and software audits of workstations and servers to ensure compliance with established standards, policies, and configuration guidelines. May develop and maintains a comprehensive operating system hardware and software configuration database/library of all supporting documentation.

Minimum Education and Years of Experience: Bachelor's degree in Computer Science, Information Systems, Engineering, Business, Social Science, or other related analytical, scientific, language arts, or technical disciplines; 3 years of progressive experience participating in related project.

Telecommunications Technician

Functional Responsibility: Provides telephone and on-site technical support of telecommunication technology products. Provides on-site dispatch technical assistance for trouble resolution and field support.

Minimum Education and Years of Experience: Associates Degree, trade school certification or equivalent experience; 5 years related professional telecommunication experience.

Truck Driver

Functional Responsibility: Responsible for the daily maintenance and operation of a variety of vehicles including vans, box trucks, and stake body trucks. Conduct vehicle inspections ensuring that mechanical, safety, and emergency equipment is in

working order, as required. Maintain accurate logs per required standards. Inventory and inspect goods to be moved to determine quantities and condition. Must have in-depth knowledge of safety standards for loading and security cargo prior to transport. Must have a driving record free of traffic violations and a thorough understanding of Department of Transportation rules and regulations.

Minimum Education and Years of Experience: High School diploma or GED; 3 years of relevant experience.

Warehouse Manager

Functional Responsibility: Provides operational leadership to ensure an effective and efficiently run warehousing operation. Manages shipping and receiving services. Provide reports on the various warehouse services activities. Provide recommendations of storage requirements and space allocations at the storage facilities. Provide effective and efficient supervision and utilization of assigned personnel. Ensures compliance with operating procedures to ensure that all work is accomplished in accordance with requirements.

Minimum Education and Years of Experience: Associate’s degree; 5 years of relevant experience, with one year in a supervisory role.

Warehouse Specialist

Functional Responsibility: Responsible for locating and moving materials and parts between work areas to expedite processing of goods. Must keep accurate inventory records. May manually load and unload freight cars, trucks, and other transportation. Unpacks, shelves, and places items in proper storage locations. May transport goods by hand truck, cart, or pallet jack. May work in hot or humid work environments. May be required to be on feet for several hours at a time. May be exposed to hazardous or dangerous materials (after proper training).

Minimum Education and Years of Experience: High School diploma or GED; 2 years of relevant experience.

Web Developer

Functional Responsibility: Combines front-end web development with back-end programming skills and day-to-day website management. Develops responsive, mobile-first front-end web templates. Develops server-side functionality. Ensures sites maintain optimum performance and security; works with systems administrator to ensure consistent uptime. Creates automated scripts to perform site maintenance tasks such as upgrades and data migration. Provides clear and robust technical documentation for all work performed. Serves as an internal resource for on-the-job training and support to project staff on all aspects of day-to-day site management. Enforces clear and consistent site governance procedures across all project sites. Supports the development and implementation of enterprise technology solutions, such as content management systems, collaborative websites, or social networking tools. Creates responsive, mobile-first, standards-compliant front-end web templates. Communicates technical knowledge to both technical and non-technical audiences.

Minimum Education and Years of Experience: Bachelor’s degree in business, design, communication, marketing, or related field; 2 years of related experience.

Education and Experience Equivalency:

ALEX applies the industry standard that 1½ years of professional experience is equivalent to 1 year of college, and 1 year of college is equivalent to 1½ years of professional experience.

| EDUCATION EQUIVALENCY TABLE | | | | | | | |
|---|-------------------|--------------------|-----|-----------------|-------------------|--------------------|-------------|
| LABOR CATEGORY | MINIMUM EDUCATION | MINIMUM EXPERIENCE | PHD | MASTER’S DEGREE | BACHELOR’S DEGREE | ASSOCIATE’S DEGREE | HIGH SCHOOL |
| Administrative Assistant 2 | High School | 2 | 0 | 0 | 0 | 0 | 2 |
| Application Administrator I | Bachelor’s | 1 | 0 | 0 | 1 | 4 | 7 |
| Application Administrator II | Bachelor’s | 3 | 0 | 0 | 3 | 6 | 9 |
| Computer Aided Facilities Management Technician | Associates | 3 | 0 | 0 | 0 | 3 | 6 |
| Configuration Manager II | Masters | 3 | 0 | 3 | 6 | 9 | 12 |
| Configuration Manager IV | Bachelors | 7 | 13 | 4 | 7 | 10 | 13 |

EDUCATION EQUIVALENCY TABLE

| LABOR CATEGORY | MINIMUM EDUCATION | MINIMUM EXPERIENCE | PHD | MASTER'S DEGREE | BACHELOR'S DEGREE | ASSOCIATE'S DEGREE | HIGH SCHOOL |
|-----------------------------------|-------------------|--------------------|-----|-----------------|-------------------|--------------------|-------------|
| Crew Lead | Associates | 3 | 0 | 0 | 0 | 3 | 6 |
| Data Analyst I | Bachelor's | 2 | 0 | 0 | 2 | 5 | 8 |
| Data Analyst II | Bachelor's | 4 | 0 | 1 | 4 | 7 | 10 |
| Data Analyst III | Bachelor's | 8 | 2 | 5 | 8 | 11 | 14 |
| Data Engineer I | Bachelor's | 2 | 0 | 0 | 2 | 5 | 8 |
| Data Engineer II | Bachelor's | 4 | 0 | 1 | 4 | 7 | 2 |
| Data Scientist I | Bachelor's | 2 | 0 | 0 | 2 | 5 | 8 |
| Data Scientist III | Bachelor's | 8 | 2 | 5 | 8 | 11 | 14 |
| Data Science SME | Masters | 12 | 9 | 12 | 15 | 18 | 24 |
| Database Administrator | Bachelor's | 5 | 0 | 2 | 5 | 8 | 11 |
| Database Architect/ Developer | Bachelor's | 4 | 0 | 1 | 4 | 7 | 10 |
| Database Engineer II | Bachelor's | 4 | 0 | 1 | 4 | 7 | 10 |
| DevOps Engineer I | Bachelor's | 2 | 0 | 0 | 2 | 5 | 8 |
| DevOps Engineer II | Bachelor's | 4 | 0 | 1 | 4 | 7 | 10 |
| Documentation Specialist III | Associates | 5 | 0 | 0 | 2 | 5 | 8 |
| Electronic Records Specialist II | Bachelors | 8 | 2 | 5 | 8 | 11 | 14 |
| Engineer - Level 1 | Bachelor's | 2 | 0 | 0 | 2 | N/A | N/A |
| Engineer - Level 2 | Bachelor's | 8 | 2 | 5 | 8 | N/A | N/A |
| Engineering Management Analyst | Bachelor's | 10 | 4 | 7 | 10 | N/A | N/A |
| Financial Services Manager | Bachelor's | 5 | 0 | 2 | 5 | 8 | 11 |
| Full Stack Python Developer I | Bachelor's | 2 | 0 | 0 | 2 | 5 | 8 |
| Full Stack Python Developer II | Bachelor's | 4 | 0 | 1 | 4 | 7 | 10 |
| General Clerk III | High School | 3 | 0 | 0 | 0 | 0 | 3 |
| Help Desk Support Specialist I | Associate's | 2 | 0 | 0 | 0 | 2 | 5 |
| Information Security Engineer | Bachelor's | 3 | 0 | 0 | 3 | 6 | 9 |
| Information Systems Technician | Associates | 5 | 0 | 0 | 2 | 5 | 8 |
| Installation Technician | Associates | 5 | 0 | 0 | 2 | 5 | 8 |
| Interior Designer – Jr. | Bachelor's | 5 | 0 | 2 | 5 | 8 | 11 |
| IT Analyst I | Bachelor's | 1 | 0 | 0 | 1 | 4 | 7 |
| IT Analyst III | Bachelor's | 5 | 0 | 2 | 5 | 8 | 11 |
| IT Program Manager II | Bachelor's | 5 | 0 | 2 | 5 | 8 | 11 |
| IT Project Manager | Bachelor's | 5 | 0 | 2 | 5 | 8 | 11 |
| IT SME II | Bachelor's | 8 | 2 | 5 | 8 | 11 | 14 |
| IT Technician I | Associates | 1 | 0 | 0 | 0 | 1 | 4 |
| IT Technician III | Associates | 3 | 0 | 0 | 0 | 3 | 6 |
| IT Training Specialist I | Bachelor's | 5 | 0 | 2 | 5 | 8 | 11 |
| Jr. Programmer | Associates | 3 | 0 | 0 | 0 | 3 | 6 |
| Knowledge Management Specialist I | Bachelor's | 3 | 0 | 0 | 3 | 6 | 9 |
| Logistics Management Specialist | Bachelor's | 3 | 0 | 0 | 3 | 6 | 9 |
| Logistics Specialist | High School | 3 | 0 | 0 | 0 | 0 | 3 |
| Migration Architect | Bachelor's | 5 | 0 | 2 | 5 | 8 | 11 |
| Migration SME II | Bachelor's | 8 | 2 | 5 | 8 | 11 | 14 |
| Migration SME III | Bachelor's | 10 | 4 | 7 | 10 | 13 | 16 |
| Move Services Supervisor | High School | 3 | 0 | 0 | 0 | 0 | 3 |
| Mover/Laborer | High School | 2 | 0 | 0 | 0 | 0 | 2 |
| Network Engineer II | Bachelor's | 4 | 0 | 1 | 4 | 7 | 10 |
| Principal | Bachelor's | 10 | 4 | 7 | 10 | 13 | 16 |
| Program Analyst Level 1 | Bachelor's | 8 | 2 | 5 | 8 | 11 | 14 |

EDUCATION EQUIVALENCY TABLE

| LABOR CATEGORY | MINIMUM EDUCATION | MINIMUM EXPERIENCE | PHD | MASTER'S DEGREE | BACHELOR'S DEGREE | ASSOCIATE'S DEGREE | HIGH SCHOOL |
|--|-------------------|--------------------|-----|-----------------|-------------------|--------------------|-------------|
| Program Analyst Level 2 | Bachelor's | 10 | 4 | 7 | 10 | 13 | 16 |
| Program Analyst Level 3 | Bachelor's | 12 | 6 | 9 | 12 | 15 | 18 |
| Program Analyst Level 4 | Bachelor's | 16 | 10 | 13 | 16 | 19 | 22 |
| Program Manager | Bachelor's | 10 | 4 | 7 | 10 | 13 | 16 |
| Programmer | Bachelor's | 2 | 0 | 0 | 2 | 5 | 8 |
| Project Controller | Bachelor's | 5 | 0 | 2 | 5 | 8 | 11 |
| Project Manager | Bachelor's | 2 | 0 | 0 | 2 | 5 | 8 |
| Property Management Specialist | Associate's | 3 | 0 | 0 | 0 | 3 | 6 |
| Purchasing Specialist | Associates | 1 | 0 | 0 | 0 | 1 | 4 |
| Quality Manager | Bachelor's | 6 | 0 | 3 | 6 | 9 | 12 |
| Research Analyst 1 | Bachelor's | 0 | 0 | 0 | 0 | 3 | 6 |
| Scientist - Level 1 | Bachelor's | 12 | 6 | 9 | 12 | N/A | N/A |
| Scientist - Level 2 | Bachelor's | 16 | 10 | 13 | 16 | N/A | N/A |
| Scientist - Level 3 | Bachelor's | 18 | 12 | 15 | 18 | N/A | N/A |
| Senior Budget Analyst | Bachelor's | 8 | 2 | 5 | 8 | 11 | 14 |
| Senior Mover/Laborer | High School | 3 | 0 | 0 | 0 | 0 | 3 |
| Software Engineer I | Bachelor's | 2 | 0 | 0 | 2 | 5 | 8 |
| Software Engineer II | Bachelor's | 4 | 0 | 1 | 4 | 7 | 10 |
| Software Engineer III | Bachelor's | 8 | 2 | 5 | 8 | 11 | 14 |
| Space Planner | Bachelor's | 3 | 0 | 0 | 3 | 6 | 9 |
| Sr. CADD and Architectural Design Specialist | Bachelor's | 5 | 0 | 2 | 5 | 8 | 11 |
| Subject Matter Expert - Level 3 | Bachelor's | 18 | 12 | 15 | 18 | 21 | 24 |
| Subject Matter Expert - Principal | Bachelor's | 16 | 10 | 13 | 16 | 19 | 22 |
| Subject Matter Expert - Senior | Bachelor's | 10 | 4 | 7 | 10 | 13 | 16 |
| Systems Administrator I | Bachelor's | 3 | 0 | 0 | 3 | 6 | 9 |
| Telecommunications Technician | Associates | 5 | 0 | 0 | 2 | 5 | 8 |
| Truck Driver | High School | 3 | 0 | 0 | 0 | 0 | 3 |
| Warehouse Manager | Associate's | 5 | 0 | 0 | 2 | 5 | 8 |
| Warehouse Specialist | High School | 2 | 0 | 0 | 0 | 0 | 2 |
| Web Developer | Bachelor's | 2 | 0 | 0 | 2 | 5 | 8 |

