

FEDERAL SUPPLY SERVICE - AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST



ALEX-ALTERNATIVE EXPERTS, LLC

4443 BROOKFIELD CORPORATE DRIVE, SUITE 110

CHANTILLY, VA 20151

(P) 703-502-9700 / (F) 703-502-9705

WWW.ALEXINC.COM

ALEX-Alternative Experts, LLC is an SBA 8(a) Certified Small Disadvantaged Business

SCHEDULE 71 II K - COMPREHENSIVE FURNITURE MANAGEMENT SERVICES (CFMS)

Contract Number: GS-29F0015W

SINS: 712-1, 712-2, 712-3, 712-4

Contract Period: March 12, 2010 – March 11 2015; 3 additional 5 year options

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On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is: GSAAdvantage.gov.

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov.

CORPORATE INFORMATION

Points of Contact:

Monica Joseph – CEO
(p) 703-547-1652 / (f) 703-502-9705
mjoseph@alexinc.com

Sarah Holman – Contracts Manager
(p) 703-547-1665 / (f) 703-502-9705
sholman@alexinc.com

Orders: gsaorders@alexinc.com

Business Information:

FED ID#: 65-1306516
DUNS #: 800579554
CAGE Code: 0LAR5
Facility Security Clearance: Top Secret

Certifications:

- SBA 8(a) Certified Small Disadvantaged Business
- Minority Owned Business (Hispanic American)
- Woman Owned Business
- SWAM Certified - Commonwealth of Virginia
- DoT Certified Disadvantaged Business Enterprise - Commonwealth of Virginia

CUSTOMER INFORMATION

1.a	Awarded SINS	712-1 Project Management 712-2 Asset Management 712-3 Relocation Management 712-4 Furniture Design/Layout <i>*For item descriptions and awarded prices, please reference "Labor Categories and Pricing" on page 4</i>
1.b	Identification of the lowest priced model number	N/A
1.c	Labor Category Descriptions	Please reference "Labor Category Descriptions" section
2	Maximum Order	\$500,000 NET
3	Minimum Order	\$100.00 NET
4	Geographic Coverage	Domestic service and delivery only
5	Point(s) of Production	N/A
6	Discounts	Prices quoted in this pricelist are net
7	Quantity Discounts	N/A
8	Prompt Payment Terms	N/A
9.a	Government Purchase Cards	Government purchase cards are accepted at or below the micro-purchase threshold.
9.b	Government Purchase Cards	Government purchase cards are accepted or not accepted above the micro-purchase threshold.
10	Foreign Items	N/A
11.a	Time of Delivery	30 days ARO
11.b	Expedited Delivery	1 Week ARO
11.c	Overnight and 2-day delivery	N/A
11.d	Urgent Requirements	N/A
12	FOB Terms	Origin
13.a	Ordering Address	ALEX-Alternative Experts, LLC 4443 Brookfield Corporate Drive, Suite 110 Chantilly, VA 20151 gsaorders@alexinc.com

13.b	Ordering Procedures	For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's), and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).
14	Payment Address	ALEX-Alternative Experts, LLC P.O Box 222721 Chantilly, VA 20153
15	Warranty Provisions	None
16	Export packing charges	N/A
17	Government purchase card acceptance	Accepted on orders above and below the micro purchase threshold.
18	Terms and conditions of rental, maintenance, and repair	N/A
19	Terms and conditions of installation	N/A
20	Terms and conditions of repair parts	N/A
20.a	Terms and conditions for any other services	N/A
21	List of service and distribution points	N/A
22	List of participating dealers	N/A
23	Preventive maintenance	N/A
24.a	Special attributes	N/A
24.b	Section 508	N/A
25	Data Universal Number System (DUNS) number	800579554
26	CCR Registration	ALEX- Alternative Experts, LLC maintains an active and current registration in Central Contractor Registration (CCR) database
27	Uncompensated Overtime	Not used

SERVICES COVERED	
SIN 712-1 Project Management	Comprehensive support for the design, reconfiguration, relocation and increasing/downsizing of office space and similar facilities. Furniture, office equipment and furnishings included.
SIN 712-2 Assets Management	Supply customer agencies with services designing and installing systems to manage office furniture and related inventories, includes warehouse and property disposal management
SIN 712-3 Relocation Management	Services for reorganizing, consolidating, warehousing and/or opening new facilities. Furniture, office equipment and furnishings included.
SIN 712-4 Furniture Design/Layout	Services for inclusive furniture consultations, interior design and product specifications. Furniture, office equipment and furnishings included.

LABOR CATEGORIES AND PRICING

712-1 Project Management

LABOR CATEGORY	GSA RATE
Principal	\$176.33
Program Manager	\$127.78
Project Assistant	\$33.50
Project Manager – Sr.	\$91.81
Purchasing Specialist	\$53.92

712-2 Asset Management

LABOR CATEGORY	GSA RATE
Crew Lead	\$65.85
Computer Aided Facilities Management Technician	\$40.51
Principal	\$176.33
Program Manager	\$127.78
Project Assistant	\$33.50
Project Manager – Sr.	\$91.81

712-3 Relocation Management

LABOR CATEGORY	GSA RATE
Crew Lead	\$65.85
Information Systems Technician	\$71.12
Installation Technician	\$55.95
Principal	\$176.33
Program Manager	\$127.78
Project Assistant	\$33.50
Project Manager – Sr.	\$91.81
Purchasing Specialist	\$53.92
Telecommunications Technician	\$47.86

712-4 Furniture Design/Layout

LABOR CATEGORY	GSA RATE
Computer Aided Design	\$62.95
Interior Designer – Jr.	\$40.20
Principal	\$176.33
Program Manager	\$127.78
Project Assistant	\$33.50
Project Manager – Sr.	\$91.81
Purchasing Specialist	\$53.92
Space Planner	\$45.94

* Prices Shown Herein are Net (discount deducted)

LABOR CATEGORY DESCRIPTIONS

SIN 712-1 Project Management:

Job Title: Principal
Minimum/General Experience: 10+ years of business management experience
Minimum Education: Bachelors Degree required; Masters Degree preferred
Functional Responsibility: Represents organization at the Executive level. Plans and directs all aspects of the organization's policies, objectives, and initiatives. Recognizes and understands industry trends and develops strategic business solutions to establish organization as a leader in the design and technology integration industry. Identifies key business opportunities and allocates staff and financial resources for the successful execution of projects and programs. Possesses leadership qualities, business maturity and consultative skills to include problem-solving, negotiation, assessment, speaking/presentations, technical writing, listening, facilitation, project management, and the ability to influence. Actively participates in programs and performs management of billable work.

Job Title: Program Manager
Minimum/General Experience: 10 + years of related professional business experience
Minimum Education: Bachelors Degree or equivalent experience
Functional Responsibility: Oversees programs to ensure activities are carried out in accordance with established contract specifications, schedules, and budgets; coordinates interdepartmental functions in order to minimize delays; meets with program team members on a regular basis to review program status and plan future actions.

Accountable to Executive Management for overall program management contract performance, profits, and client/customer relationships.

Supervises programs/projects from inception through completion. Establishes milestones and monitors adherence to master program plans and schedules. Serves as the primary customer point of contact for all program activities including leading program review sessions with customer to discuss cost, schedule, and technical performance. Performs new business development, client and customer relationship building functions. Provides budget forecasting, and prepares high-level project proposals and pricing.

Job Title: Project Manager – Sr.
Minimum/General Experience: 10 + years of related professional experience
Minimum Education: Bachelor's Degree or equivalent experience
Functional Responsibility: The project manager is responsible for the overall technical management of specific projects and ensuring that the technical solutions and schedules are implemented in a timely manner. Supports all aspects of the project including cost schedules, documentation preparation, quality control, and customer interaction. Plans and interfaces with other functional systems. Ensures that the project team members are fully utilized or available to support projects.

Oversees all aspects of the project, including but not limited to asset management, space planning, furniture and finish specifications, voice and data cabling, furniture installation, and move management. Provides guidance to project teams and personnel and assures adherence to established contract requirements, regulations, laws and rulings of government authorities.

Job Title: Project Assistant
Minimum/General Experience: 2+ years of professional administrative or project support experience
Minimum Education: Associates Degree, business school certificate or equivalent experience
Functional Responsibility: Gathers information from technical staff; prepares documents and spreadsheet accounting information for weekly and monthly progress reports. Tracks project budget and monitors project financial status. Maintains project records.

Job Title: Purchasing Specialist
Minimum/General Experience: 1+ years of professional procurement experience
Minimum Education: Associates Degree, business school certificate or equivalent experience
Functional Responsibility: Responsible for negotiating prices and purchasing materials, equipment, and supplies from vendors. Performs procurement and contracts administration; drafts RFQs, RFPs, and RFIs; evaluates vendors, awards contracts and negotiates with vendors. Expedites orders to ensure on-time delivery.

712-2 Asset Management:

Job Title: Crew Lead
Minimum/General Experience: 3+ years of related professional experience
Minimum Education: Associates Degree or equivalent experience
Functional Responsibility: Carries out the technical execution of project requirements, in addition to providing mentorship and training to subordinate personnel. May be responsible for collection of asset data, furniture installation, IT disconnect/reconnect, document control, or move management activities.

Job Title: Computer Aided Facilities management Technician
Minimum/General Experience: 3+ years of related professional experience
Minimum Education: Associates Degree or equivalent experience
Functional Responsibility: Responsible for maintaining the computer aided facilities management (CAFM) system to include current and future floor plans, space attributes, and data elements as well as the physical asset inventories for assigned facilities. Responsibilities may include performing data collection and data entry of information gathered from site surveys to include architectural floor plans and bar coding and scanning of assets as well as performing design and revisions for CAFM records.

Job Title: Principal
Minimum/General Experience: 10+ years of business management experience
Minimum Education: Bachelors Degree required; Masters Degree preferred
Functional Responsibility: Represents organization at the Executive level. Plans and directs all aspects of the organization's policies, objectives, and initiatives.

Recognizes and understands industry trends and develops strategic business solutions to establish organization as a leader in the design and technology integration industry. Identifies key business opportunities and allocates staff and financial resources for the successful execution of projects and programs. Possesses leadership qualities, business maturity and consultative skills to include problem-solving, negotiation, assessment, speaking/presentations, technical writing, listening, facilitation, project management, and the ability to influence. Actively participates in programs and performs management of billable work.

Job Title: Program Manager
Minimum/General Experience: 10 + years of related professional business experience
Minimum Education: Bachelors Degree or equivalent experience
Functional Responsibility: Oversees programs to ensure activities are carried out in accordance with established contract specifications, schedules, and budgets; coordinates interdepartmental functions in order to minimize delays; meets with program team members on a regular basis to review program status and plan future actions.

Accountable to Executive Management for overall program management contract performance, profits, and client/customer relationships.

Supervises programs/projects from inception through completion. Establishes milestones and monitors adherence to master program plans and schedules. Serves as the primary customer point of contact for all program activities including leading program review sessions with customer to discuss cost, schedule, and technical performance. Performs new business development, client and customer relationship building functions. Provides budget forecasting, and prepares high-level project proposals and pricing.

Job Title: Project Manager – Sr.
Minimum/General Experience: 10 + years of related professional experience
Minimum Education: Bachelor’s Degree or equivalent experience
Functional Responsibility: The project manager is responsible for the overall technical management of specific projects and ensuring that the technical solutions and schedules are implemented in a timely manner. Supports all aspects of the project including cost schedules, documentation preparation, quality control, and customer interaction. Plans and interfaces with other functional systems. Ensures that the project team members are fully utilized or available to support projects.

Oversees all aspects of the project, including but not limited to asset management, space planning, furniture and finish specifications, voice and data cabling, furniture installation, and move management. Provides guidance to project teams and personnel and assures adherence to established contract requirements, regulations, laws and rulings of government authorities.

Job Title: Project Assistant
Minimum/General Experience: 2+ years of professional administrative or project support experience
Minimum Education: Associates Degree, business school certificate or equivalent experience
Functional Responsibility: Gathers information from technical staff; prepares documents and spreadsheet accounting information for weekly and monthly progress reports. Tracks project budget and monitors project financial status. Maintains project records.

712-3 Relocation Management

Job Title: Crew Lead
Minimum/General Experience: 3+ years of related professional experience
Minimum Education: Associates Degree or equivalent experience
Functional Responsibility: Carries out the technical execution of project requirements, in addition to providing mentorship and training to subordinate personnel. May be responsible for collection of asset data, furniture installation, IT disconnect/reconnect, document control, or move management activities.

Job Title: Information Systems Technician
Minimum/General Experience: 5+ years of professional IT support experience
Minimum Education: Associates Degree or equivalent experience
Functional Responsibility: Maintains, analyzes, troubleshoots, and repairs computer systems, hardware and computer peripherals. Documents, maintains, upgrades or replaces hardware and software systems. Supports and maintains user account information. Provides technical, operational, and training support for Windows-based desktop hardware and software packages to users either by telephone, remote log in or desk-side. Performs hardware diagnostics and coordinates repairs.

Job Title: Installation Technician
Minimum/General Experience: 2+ years of professional installation experience
Minimum Education: Associates Degree, trade school certification or equivalent experience
Functional Responsibility: Performs installation and troubleshooting of furniture systems, cables, computer voice and data equipment, and peripherals. Reads, interprets, and implements schematic drawings for installation purposes.

Job Title: Principal
Minimum/General Experience: 10+ years of business management experience
Minimum Education: Bachelors Degree required; Masters Degree preferred
Functional Responsibility: Represents organization at the Executive level. Plans and directs all aspects of the organization's policies, objectives, and initiatives. Recognizes and understands industry trends and develops strategic business solutions to establish organization as a leader in the design and technology integration industry. Identifies key business opportunities and allocates staff and financial resources for the successful execution of projects and programs. Possesses leadership qualities, business maturity and consultative skills to include problem-solving, negotiation, assessment, speaking/presentations, technical writing, listening, facilitation, project management, and the ability to influence. Actively participates in programs and performs management of billable work.

Job Title: Program Manager
Minimum/General Experience: 10 + years of related professional business experience
Minimum Education: Bachelors Degree or equivalent experience
Functional Responsibility: Oversees programs to ensure activities are carried out in accordance with established contract specifications, schedules, and budgets; coordinates interdepartmental functions in order to minimize delays; meets with program team members on a regular basis to review program status and plan future actions.

Accountable to Executive Management for overall program management contract performance, profits, and client/customer relationships.

Supervises programs/projects from inception through completion. Establishes milestones and monitors adherence to master program plans and schedules. Serves as the primary customer point of contact for all program activities including leading program review sessions with customer to discuss cost, schedule, and technical performance. Performs new business development, client and customer relationship building functions. Provides budget forecasting, and prepares high-level project proposals and pricing.

Job Title: Project Assistant
Minimum/General Experience: 2+ years of professional administrative or project support experience
Minimum Education: Associates Degree, business school certificate or equivalent experience
Functional Responsibility: Gathers information from technical staff; prepares documents and spreadsheet accounting information for weekly and monthly progress reports. Tracks project budget and monitors project financial status. Maintains project records.

Job Title: Project Manager – Sr.
Minimum/General Experience: 10 + years of related professional experience
Minimum Education: Bachelor’s Degree or equivalent experience
Functional Responsibility: The project manager is responsible for the overall technical management of specific projects and ensuring that the technical solutions and schedules are implemented in a timely manner. Supports all aspects of the project including cost schedules, documentation preparation, quality control, and customer interaction. Plans and interfaces with other functional systems. Ensures that the project team members are fully utilized or available to support projects.

Oversees all aspects of the project, including but not limited to asset management, space planning, furniture and finish specifications, voice and data cabling, furniture installation, and move management. Provides guidance to project teams and personnel and assures adherence to established contract requirements, regulations, laws and rulings of government authorities.

Job Title: Purchasing Specialist
Minimum/General Experience: 1+ years of professional procurement experience
Minimum Education: Associates Degree, business school certificate or equivalent experience
Functional Responsibility: Responsible for negotiating prices and purchasing materials, equipment, and supplies from vendors. Performs procurement and contracts administration; drafts RFQs, RFPs, and RFIs; evaluates vendors, awards contracts and negotiates with vendors. Expedites orders to ensure on-time delivery.

Job Title: Telecommunications Technician
Minimum/General Experience: 5+ years related professional telecommunication experience
Minimum Education: Associates Degree, trade school certification or equivalent experience
Functional Responsibility: Provides telephone and on-site technical support of telecommunication technology products. Provides on-site dispatch technical assistance for trouble resolution and field support.

712-4 Furniture Design / Layout:

Job Title: Computer Aided Design
Minimum/General Experience: 5+ years of professional CAD drafting experience
Minimum Education: Associates Degree or equivalent experience
Functional Responsibility: Prepares architectural, structural, mechanical and/or electrical designs using computer aided design (CAD). Reviews engineering drawing and designs to ensure adherence to established specifications and standards. In addition, may perform Computer Aided Facilities Management Technician duties.

Job Title: Interior Designer - Jr
Minimum/General Experience: 1+ years of related professional experience
Minimum Education: Bachelors Degree in Interior Design or Architecture
Functional Responsibility: Supports design efforts with field measurements, electrical and ceiling surveys, space planning and development of furniture systems solutions under the supervision of an Interior Designer and/or Space Planner. May assist in CAD documentation and material selection, finish selections, and furniture procurement.

Job Title: Principal
Minimum/General Experience: 10+ years of business management experience
Minimum Education: Bachelors Degree required; Masters Degree preferred
Functional Responsibility: Represents organization at the Executive level. Plans and directs all aspects of the organization's policies, objectives, and initiatives. Recognizes and understands industry trends and develops strategic business solutions to establish organization as a leader in the design and technology integration industry. Identifies key business opportunities and allocates staff and financial resources for the successful execution of projects and programs. Possesses leadership qualities, business maturity and consultative skills to include problem-solving, negotiation, assessment, speaking/presentations, technical writing, listening, facilitation, project management, and the ability to influence. Actively participates in programs and performs management of billable work.

Job Title: Program Manager
Minimum/General Experience: 10 + years of related professional business experience
Minimum Education: Bachelors Degree or equivalent experience
Functional Responsibility: Oversees programs to ensure activities are carried out in accordance with established contract specifications, schedules, and budgets; coordinates interdepartmental functions in order to minimize delays; meets with program team members on a regular basis to review program status and plan future actions.

Accountable to Executive Management for overall program management contract performance, profits, and client/customer relationships.

Supervises programs/projects from inception through completion. Establishes milestones and monitors adherence to master program plans and schedules. Serves as the primary customer point of contact for all program activities including leading program review sessions with customer to discuss cost, schedule, and technical performance. Performs new business development, client and customer relationship building functions. Provides budget forecasting, and prepares high-level project proposals and pricing.

Job Title: Project Assistant
Minimum/General Experience: 2+ years of professional administrative or project support experience
Minimum Education: Associates Degree, business school certificate or equivalent experience
Functional Responsibility: Gathers information from technical staff; prepares documents and spreadsheet accounting information for weekly and monthly progress reports. Tracks project budget and monitors project financial status. Maintains project records.

Job Title: Project Manager – Sr.
Minimum/General Experience: 10 + years of related professional experience
Minimum Education: Bachelor’s Degree or equivalent experience
Functional Responsibility: The project manager is responsible for the overall technical management of specific projects and ensuring that the technical solutions and schedules are implemented in a timely manner. Supports all aspects of the project including cost schedules, documentation preparation, quality control, and customer interaction. Plans and interfaces with other functional systems. Ensures that the project team members are fully utilized or available to support projects.

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Job Title: Purchasing Specialist
Minimum/General Experience: 1+ years of professional procurement experience
Minimum Education: Associates Degree, business school certificate or equivalent experience
Functional Responsibility: Responsible for negotiating prices and purchasing materials, equipment, and supplies from vendors. Performs procurement and contracts administration; drafts RFQs, RFPs, and RFIs; evaluates vendors, awards contracts and negotiates with vendors. Expedites orders to ensure on-time delivery.

Job Title: Space Planner
Minimum/General Experience: 3+ years of related professional experience
Minimum Education: Bachelors Degree in Interior Design or Architecture
Functional Responsibility: Reviews and assesses space available within buildings. Determines space requirements for current personnel. Coordinates cubicle modifications and personnel movement. Performs space configuration/cost tradeoffs and analyses.



SOLUTIONS THAT PREPARE YOU FOR THE BUSINESS STORM

We offer solutions at the Design, Move and Manage entry points so you don't get caught in the storm.

NAICS Codes

- 541310 – Architectural
- 541350 – Building Inspection
- 541410 – Interior Design
- 541430 – Graphic Design
- 541490 – Other Specialized Design
- 541512 - Computer Systems Design
- 541513 - Computer Facilities Mgmt
- 541519 - Other Computer
- 541611 - Administrative Mgmt
- 561210 - Facilities Support Services

Business Types/Grants

- 8a Certified
- Minority Owned Business
- Woman Owned Business
- SBA Certified Small Disadvantaged Business
- DoT Certified Disadvantaged Business Enterprise
- Hispanic American Owned SWAM Certified

Corporate Information

DUNS: 800579554
FED ID: 65-1306516
CLEARANCE: Top Secret

Contract Vehicles

Seaport – e
VA Department of General Services
DGS Construction Services Contract
GSA 71-IHK-Schedule GS-29F-0015W



PROGRAMMING SPACE PLANNING FURNITURE PROCUREMENT

We study your organization and provide solutions that facilitate a more productive workplace. We space plan with flexibility in mind to accommodate changes in occupancy over time in a cost effective manner. We have developed strong relationships with leading furniture dealers to get you into the right seat.



RELOCATION PLANNING DISCONNECT/RECONNECT DATA CENTER RELOCATION

We provide the logistical planning to get your people, furniture and equipment to your new facility. We prep IT assets for relocation and assist in getting your systems back online in a timely manner. We provide the expertise for safe transportation and reconnection of your data and voice systems.



IT ADMINISTRATION FACILITY MANAGEMENT ASSET MANAGEMENT

We design, implement and manage network infrastructure, servers, desktops and peripherals. We manage your facility utilizing CAFM, keeping your facility aligned with your business plan. We install and implement asset tracking systems to monitor and maintain your furniture and equipment.

What We Do...

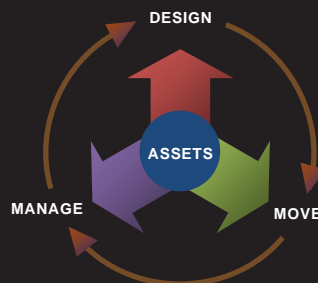
Spatial DTI is a division of ALEX - Alternative Experts, LLC.



Our core services consist of the Design, Move and Management of your organization and facility. We focus on your people, furniture and equipment; or what we call your assets. We can service your needs in one of the three entry points, or provide a comprehensive solution for your organization and facility.

How We Do It...

We understand the facility lifecycle. Your organization is constantly moving between the Design, Move and Manage phases.



Why Choose Us...

Having a single point of accountability reduces the margin for error and the risk of duplicating efforts.

Already working with a vendor?

We can manage your project and bring continuity to the design, move and manage process. Our goal is to make sure your organization remains productive in its existing facility, or transitions to a new facility with minimal interruptions, on schedule and within budget.