

Steps to an 8(a) Sole Source Award.

1. **Contact ALEX** in order to discuss project details such as price estimates, time frame and technical requirements.
2. Contact your Contracting Officer (CO) or Agency Small Business Specialist, or Mr. Jerron Duff, SBA Business Opportunity Specialist, for assistance and provide a package that includes the requirement description, estimated period of performance, applicable NAICS code, anticipated dollar value, etc... (ALEX can help you prepare the package.)
3. Your CO will send an Offering Letter to the SBA requesting permission to conduct sole source negotiations with ALEX. Please email the 8(a) Offering Letter to dcofferletters@sba.gov. For faster turnaround, please also copy ALEX's Business Opportunity Specialist (BOS) Mr. Jerron Duff via jerron.duff@sba.gov
4. SBA will confirm eligibility of ALEX and authorize negotiations.
5. Negotiations between ALEX and your CO can now begin.
6. Following completion of negotiations, have your CO prepare a contract award document and send to ALEX for signature.
7. Once the signed contract from ALEX has been received, your CO can sign the contract and send it to SBA.
8. All steps have been completed and contract performance can now begin.

8(a) Regulations - Federal law allows Agencies to award sole source contract to the SBA on behalf of an eligible 8(a) firm of their choice. Contracts can be awarded in limits up to \$6.5M for manufacturing NAICS codes and \$4M for all other contracts.

ALEX - Alternative Experts, LLC (ALEX)

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Corporate Information.

- Clearance Level: **Top Secret**
- CAGE Code: 0LAR5
- DUNS: 800579554
- FED ID: 65-1306516
- SBA 8(a) Certified Small Disadvantaged Business
- Minority Owned Business (Hispanic American)
- Woman Owned Business

Relevant NAICS Code.

541513 – Computer Facilities Management Services
541519 – Other Computer Related Services

About ALEX.

ALEX was founded in 2007 and headquartered in Chantilly, Virginia. ALEX is an established provider of technical, professional, and logistical services, specializing in rapidly staffing and managing mission critical programs.

ALEX currently holds a **Top Secret Facility Clearance**, and has over 20 prime contracts providing Secret, Top Secret, and TS/SCI cleared mission critical services. Our high-end consulting and technical support capabilities will provide solutions to put all the pieces together to help you successfully achieve the mission-critical goals and objectives of your data center migration project. Our integrated DCM service offering is flexible and dynamic. We can provide a total end-to-end solution or a specific set of services that fit within one or more of the DCM Life Cycle phases.

Through hard work, dedication to our clients and employees, and the technical acumen of our staff, we have earned and maintained an excellent reputation for service delivery, fulfillment and quality.